

*Agenda Item – 8*

**ASSETS AND OPERATIONS COMMITTEE ACTIONS AND PROJECT UPDATES REPORT  
MARCH 2026**

**OUTSTANDING ACTIONS**

Action	Progress / Update
Options for installing trackers on vehicles and large equipment to be explored	To be explored in April

**PROJECT UPDATES**

Project	Progress / Updates	Lead	Target Completion
Installation of Cycle Shelter at Council Offices	Other maintenance priorities have taken precedence at present; this will be progressed in the coming months subject to the caretaker's capacity.	Deputy Town Clerk	Summer 2026
Development of business case for asset transfer of bus station	Information is needed from Cheshire East Council to inform next stages of developing the business case.	Town Clerk	TBC
Development of Council Offices Improvement Plan	Struggled to coordinate working group meeting in Q1 of 2026	Town Clerk	July 2026
Acquisition of Mereheath Lane Allotments Lease	Awaiting guidance from CEC on current lease and revised terms from Tatton Estates.	Town Clerk	TBC
Longridge Community Building Specification and Operating Model	Community survey and review of existing community spaces being undertaken. Working group meeting needs to be arranged to progress next stages.	Town Clerk	July 2026
Implementation of Cemetery Management Plan	Meeting held with adjacent landowner concerning an extension, information provided to their agent and a response is awaited.  Final planting remains outstanding in cremation garden.	Town Clerk	Ongoing
Transfer of Devis Way allotments	Awaiting contact from Redrow's legal team and resolution of flooding issues.	Town Clerk	TBC
Fit for Purpose review of all existing equipment	Review of existing equipment has been completed and will inform the development of a procurement strategy.	Town Clerk / Deputy Town Clerk	April 2026

Warren Avenue Allotment Improvements (Redrow Compensation)	Revised quotes awaited for installation of new tap; balance of funds to be agreed with the allotment society. Awaiting resolution of flooding by Redrow to understand what issues remain to be solved.	Deputy Town Clerk	April 2026
Completion of Macmillan Garden at Cemetery	Cemetery Groundskeeper has laid the paving.	Deputy Town Clerk	TBC
Market Hall Snagging	Final works to flooring outstanding. Other minor snagging remains and is being progressed.	Deputy Town Clerk	March 2026
Cooling and Ventilation	Original contractor pulled out. Meeting with new contractor planned in the next week and works to be programmed.	Deputy Town Clerk	March 2026