

REPORT TO ASSETS AND OPERATIONS COMMITTEE

STRATEGIC PLAN UPDATE REPORT



Report Reference A-25-14
Meeting Date 30th March 2026
Agenda Item 7
Prepared by Town Clerk

1.0 BACKGROUND

As part of the committee's role in overseeing the implementation of the council's strategic plan, it considers an update report at each meeting outlining progress on delivering the current year action plan.

2.0 REVIEW OF CURRENT YEAR ACTIONS

Ref	Action	Lead Officer	Target	Status /Committee Update
ASS01 /24/C3	Implement Town Ranger apprenticeship	Deputy Town Clerk	July 2025	Complete
ASS02 /25/S5	Develop a five-year management strategy for all built assets	Town Clerk / Deputy Town Clerk	November 2025	Workshop held with members in February to feed into development of the plans. Deputy Town Clerk working on draft plans for the toilet buildings and freeholders, Market Hall and cemetery buildings which should be presented to the next committee meeting.
ASS03 /23/C3	Review of equipment provided for the Town Ranger service	Deputy Town Clerk	July 2025	The review of existing equipment has been completed, the review itself is still to be concluded and future needs identified. This should be completed in April.
ASS04 /23/S5	Terms to be agreed with Bruntwood for their occupation of 60 King Street	Town Clerk	Unknown	Asset now to be sold.
ASS05 /24/S5	Increase usage at the Tabley Hill Chapel	Corporate Support Manager	March 2026	The Corporate Support Manager and administration team have created new posters and social media. Increased advertising of the property to date has resulted in 5 wedding bookings for 2026 (compared with just 1 in previous years).

				Funeral bookings have reduced compared to previous years and the Corporate Support Manager is researching comparable services to identify where improvements can be made and business increased.
ASS06 /23/S5	Develop a phased programme for renovation of the Council Offices	Town Clerk	March 2026	Attempting to schedule a working group meeting to develop specification for improvement works.

3.0 DECISIONS REQUIRED

The committee should note the update on progress against the current year action plan.