

Agenda Item – 11

**ASSETS AND OPERATIONS COMMITTEE ACTIONS AND PROJECT UPDATES REPORT
FEBRUARY 2026**

OUTSTANDING ACTIONS

All outstanding actions are covered in the Project Updates Report.

PROJECT UPDATES

Project	Progress / Updates	Lead	Target Completion
Installation of Cycle Shelter at Council Offices	Other maintenance priorities have taken precedence at present; this will be progressed in the coming months subject to the caretaker's capacity.	Deputy Town Clerk	Summer 2026
Development of business case for asset transfer of bus station	Information is needed from Cheshire East Council to inform next stages of developing the business case.	Town Clerk	March 2026
Development of Council Offices Improvement Plan	Working group meeting regularly to develop plan.	Town Clerk	March 2026
Acquisition of Mereheath Lane Allotments Lease	Initial heads of terms from Fisher German were not in line with the council's previously expressed requirements, referred back to FG and awaiting response. Further guidance is also awaited from Cheshire East Council concerning the terms of the existing lease.	Town Clerk	TBC
Longridge Community Building Specification and Operating Model	Community survey and review of existing community spaces being undertaken. Working group meeting needs to be arranged to progress next stages.	Town Clerk	July 2026
Implementation of Cemetery Management Plan	Meeting held with adjacent landowner concerning an extension, information provided to their agent and a response is awaited. Final planting remains outstanding in cremation garden. Following asbestos works, priorities for improvements budget expenditure being reviewed to mitigate some of the overspend.	Town Clerk	Ongoing
Transfer of Devis Way allotments	Awaiting contact from Redrow's legal team and resolution of flooding issues.	Town Clerk	TBC
Fit for Purpose review of all existing equipment	Review of existing equipment has been completed and will inform the development of a procurement strategy.	Town Clerk / Deputy Town Clerk	October 2025
Warren Avenue Allotment	Revised quotes awaited for installation of new tap; balance of funds to be agreed with the allotment	Deputy Town	April 2026

Improvements (Redrow Compensation)	society. Awaiting resolution of flooding by Redrow to understand what issues remain to be solved.	Clerk	
Completion of Macmillan Garden at Cemetery	Cemetery Groundskeeper has laid the paving.	Deputy Town Clerk	TBC
Market Hall Snagging	Final works to flooring programmed for March. Other minor snagging remains and is being progressed.	Deputy Town Clerk	March 2026
Cooling and Ventilation	Dates for works being arranged.	Deputy Town Clerk	March 2026