

Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

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EVENTS COMMITTEE

TERMS OF REFERENCE

1. The Events Committee ('the Committee') shall consist of six councillors and, as provided for by Standing Order 61, the Town Mayor (ex officio) and the Deputy Town Mayor (ex officio).
2. The quorum of the Committee shall be four members.
3. The Committee has delegated authority to consider and decide on matters related to:

 Celebrations and town events including the Christmas Market.
4. The Committee may authorise expenditure in accordance with the budget approved by Council.
5. The Committee shall annually, by 31st October, agree a recommended budget for the forthcoming financial year, which will be presented with a recommendation to the Finance Committee.
6. The minutes of committee meetings shall be presented to the next practicable meeting of the Council.