

REPORT TO ENVIRONMENT AND TRANSPORT COMMITTEE

STRATEGIC PLAN UPDATE REPORT

Report Reference ET-24-06
Meeting Date 24th June 2024
Agenda Item 12
Prepared by Town Clerk



1.0 BACKGROUND

As part of the committee's role in overseeing the implementation of the council's strategic plan, it considers an update report at each meeting outlining progress on delivering the current year action plan.

The uncompleted actions from the 2023/24 action plan have been rolled over into the 2024/25 action plan. The Town Clerk has assigned target dates for all actions.

2.0 DECISIONS REQUIRED

The committee should review the progress on implementing the agreed action plan to date (section three) and consider whether it wishes to amend any of the target dates set out.

3.0 ENVIRONMENT AND TRANSPORT COMMITTEE ACTIONS REPORT 2024/25

	Origin	ARef	ORef	Action	Lead Officer	Target	Status	Committee Update
	23/24	ENV02	H2	Explore a 'lost streets' project which would look to install signage denoting street names which have been lost or streets which are no longer in existence e.g. Bakehouse Yard, Love Lane etc	Town Clerk	30/09/2024	Started	Information collated. Awaiting costings for report to be presented.
	23/24	ENV03	H2	Install a new plaque for the QEII coronation tree	Planning and Facilities Officer	31/08/2024	Started	Currently awaiting installation.
	23/24	ENV06	H3	Develop an action plan for addressing the actions raised in the management plans of each conservation area	Planning and Facilities Officer	31/07/2024		
	23/24	ENV08	H4	Undertake a ward-by-ward local heritage survey	Town Clerk	31/08/2024	Started	An initial list has been prepared featuring listed buildings and other non-designated heritage assets. Ward councillors will now be undertaking a ground survey: Bexton/TC (Cllr Johnson), Crosstown (Cllr Dalzell), Nether Ward (Cllr Hartley), St John's Wood (Cllr Banks).
	23/24	ENV09	C4	Develop a schedule of routine maintenance/cleanliness jobs that would be suitable for volunteers to support	Planning and Facilities Officer	30/06/2024	Started	
	23/24	ENV10	C4	Explore the creation of a volunteer team to support activity	Planning and Facilities Officer	30/06/2024		
	23/24	ENV12	T1	Develop an Active Travel Infrastructure Plan	Town Clerk	28/02/2025		

	23/24	ENV13	T2	Work with partners to develop a project plan for the cycle path from the Moor to Parkgate	Town Clerk	30/06/2024	Delayed	Consultants are currently working on the outline design through a SPF funded project, this should conclude in the next month and provide an indicative route and cost to enable a project plan to be developed.
	23/24	ENV15	T3	Source volunteers to undertake a survey of existing PROW and non-PROW	Town Clerk	31/08/2024		
	23/24	ENV16	T3	Write to landowners to understand if there are any existing issues/conflicts on Public Rights of Way	Town Clerk	31/08/2024		
	23/24	ENV22	T6	Research the options and costs of enhanced bus services	Town Clerk	31/07/2024		
	23/24	ENV24	T7	Review existing speed limits in Knutsford and put forward proposals for change under the CEC Speed Management Strategy	Town Clerk	30/09/2024		
	23/24	ENV26	E1	Identify the various stakeholders for green spaces and develop a targeted consultation to inform the development of a Green Spaces Strategy	Town Clerk	12/07/2024	Started	Consultation commenced. 180 surveys completed to date. Concurrent competition with schools closes 21/06
	23/24	ENV29	E4	Review of the mature trees survey to identify 10 trees/areas suitable for preservation orders and an application to be submitted to Cheshire East Council	Planning and Facilities Officer	31/08/2024		
	24/25	ENV30	H2	Install one sign as part of the Lost Streets project	Town Clerk	31/10/2024		

24/25	ENV31	H2	Develop project to renovate the Casear Summerhouse	Town Clerk	31/07/2024		
24/25	ENV32	H3	Publish Legh Road Conservation Area guidance leaflet	Town Clerk	30/09/2024		
24/25	ENV33	H3	Commence implementation of CA management plans	Planning and Facilities Officer	30/09/2024		
24/25	ENV34	H3	Subject to adoption of remaining CAAMPs, develop information leaflets for each area	Planning and Facilities Officer	30/04/2025		
24/25	ENV35	C4	Host three volunteer days/sessions to engage volunteers in town maintenance projects	Planning and Facilities Officer	31/10/2024		
24/25	ENV36	T1	Consult on the draft Active Travel Infrastructure Plan	Town Clerk	31/03/2025		
24/25	ENV37	T2	Develop a funding plan for the delivery of the Parkgate Cycle Path	Town Clerk	30/09/2024		
24/25	ENV38	T3	Develop a rights of way improvement plan for existing routes	Town Clerk	31/12/2024		
24/25	ENV39	T4	Identify desirable permissive path routes	Town Clerk	31/08/2024		
24/25	ENV40	T7	Seek the implementation of top two speed limit changes as identified	Town Clerk	31/12/2024		
24/25	ENV41	E1	Develop a Knutsford Green Spaces Strategy	Town Clerk	31/08/2024		
24/25	ENV42	E3	Deliver the 2024/25 Nature Action Plan activity plan	Planning and Facilities Officer	28/02/2025		