

REPORT TO ENVIRONMENT AND TRANSPORT COMMITTEE

STRATEGIC PLAN UPDATE REPORT

Report Reference ET-23-24
Meeting Date 15th April 2024
Agenda Item 8
Prepared by Town Clerk



1.0 BACKGROUND

As part of the committee's role in overseeing the implementation of the council's strategic plan, it considers an update report at each meeting outlining progress on delivering the current year action plan.

A number of actions under this committee are currently overdue. This is because of conflicting workload priorities (primarily in relation to the Market Hall refurbishment project and other Shared Prosperity Fund funded projects). It is anticipated that the majority can be completed before the end of the civic year.

2.0 DECISIONS REQUIRED

The committee should review the progress on implementing the agreed action plan to date

3.0 ENVIRONMENT AND TRANSPORT COMMITTEE ACTIONS REPORT 2023/24 FEBRUARY 2024

A Ref	O Ref	Action	Lead Officer	Target Date	Status	Committee Update
ENV11	T1	Establish an Active Travel Infrastructure Plan working group	Town Clerk	24/07/2023	Complete	
ENV18	T5	Respond to the Northern consultation on the closure of the ticket office at the station	Town Clerk	28/07/2023	Complete	
ENV04	H2	Support McCarthy Stone in the creation of the interpretation board for the memorial garden at the site of the War Memorial Cottage Hospital	Town Clerk	31/08/2023	Complete	The board is currently in production and will be installed in due course.
ENV19	T5	Council representative to Mid Cheshire Community Rail Partnership to ascertain if there are any specific actions they would like to see the Town Council support/undertake	Town Clerk	31/08/2023	Complete	No specific actions. Continued support for improvement to rail services and ad hoc support for projects.
ENV01	H2	Consider the installation of three blue plaques put forward under the Blue Plaques Scheme	Town Clerk	25/09/2023	Complete	Now received and awaiting installation.
ENV23	T7	Consider the 20's plenty campaign and whether it should be supported in Knutsford	Town Clerk	25/09/2023	Complete	Committee resolved to support a default limit of 20mph (25/09) and in the interim seek targeted reductions.
ENV20	T6	Better understand the community transport schemes in Knutsford and identify if any support is required	Town Clerk	30/09/2023	Complete	Report on schemes presented to February committee meeting.
ENV03	H2	Install a new plaque for the QEII coronation tree	Town Clerk	30/09/2023	Delayed	Plaque to be installed after FOTH refresh railings.
ENV13	T2	Work with partners to develop a project plan for the cycle path from the Moor to Parkgate	Town Clerk	30/09/2023	Started	This will now follow the survey work (ENV14) which is to commence shortly.
ENV22	T6	Research the options and costs of enhanced bus services	Town Clerk	30/09/2023		

ENV25	T7	Implement a robust programme for speed monitoring to identify problem roads and engage with Cheshire East Council and Cheshire Police to secure action to address	Planning and Facilities Officer	30/09/2023	Complete	Programme in place. Members can suggest locations to Planning and Facilities Officer.
ENV16	T3	Write to landowners to understand if there are any existing issues/conflicts on Public Rights of Way	Town Clerk	31/10/2023		
ENV17	T3	Investigate options for replacing PROW signage to include indication of where paths lead to	Town Clerk	31/10/2023		
ENV09	C4	Develop a schedule of routine maintenance/cleanliness jobs that would be suitable for volunteers to support	Planning and Facilities Officer	31/10/2023		
ENV14	T2	Work with partners to fund the necessary survey work for the Moor to Parkgate Cycle Path	Town Clerk	31/10/2023	Started	This should be funded through an extension to the Shared Prosperity Fund projects (awaiting final confirmation). Survey currently being tendered to commence once funding finalised.
ENV02	H2	Explore a 'lost streets' project which would look to install signage denoting street names which have been lost or streets which are no longer in existence e.g. Bakehouse Yard, Love Lane etc	Town Clerk	27/11/2023	Started	Information collated. Awaiting costings for report to be presented.
ENV15	T3	Source volunteers to undertake a survey of existing PROW and non-PROW	Town Clerk	30/11/2023		
ENV08	H4	Undertake a ward-by-ward local heritage survey	Town Clerk	31/12/2023	Delayed	
ENV10	C4	Explore the creation of a volunteer team to support activity	Planning and Facilities Officer	31/12/2023		
ENV21	T6	Undertake a survey of existing bus infrastructure to identify any required improvements	Town Clerk	31/12/2023	Started	

ENV27	E1	Work with established friends groups to ensure the Green Spaces Strategy consultation also meets their specific aims	Town Clerk	31/12/2023	Started	Feedback from Friends groups awaited.
ENV28	E3	Develop and commence implementation of an updated Nature Action Plan for the 2023-2027 period	Planning and Facilities Officer	31/12/2023	Complete	
ENV29	E4	Review of the mature trees survey to identify 10 trees/areas suitable for preservation orders and an application to be submitted to Cheshire East Council	Planning and Facilities Officer	31/12/2023		
ENV24	T7	Review existing speed limits in Knutsford and put forward proposals for change under the CEC Speed Management Strategy	Town Clerk	05/02/2024		
ENV05	H3	Develop an information leaflet for residents of the Legh Road Conservation Area following its formal adoption	Planning and Facilities Officer	28/02/2024		Revised Conservation Area Appraisal was approved in March. Budget allocated in 2024/25 budget for delivery of this.
ENV26	E1	Identify the various stakeholders for green spaces and develop a targeted consultation to inform the development of a Green Spaces Strategy	Town Clerk	28/02/2024	Started	Consultation being developed.
ENV06	H3	Develop an action plan for addressing the actions raised in the management plans of each conservation area	Planning and Facilities Officer	31/03/2024		
ENV07	H3	Explore the creation of an information leaflet for residents of the other four Conservation Areas	Planning and Facilities Officer	31/03/2024		Will be completed as part of ENV05
ENV12	T1	Develop an Active Travel Infrastructure Plan	Town Clerk	28/02/2025		