

Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

01565 653929 www.knutsfordtowncouncil.gov.uk

townclerk@knutsfordtowncouncil.gov.uk



CIL PROJECTS ADVISORY COMMITTEE

TERMS OF REFERENCE

1. The CIL Projects Advisory Committee ('the Committee') shall consist of:
 - a. eight councillors and, as provided for by Standing Order 61, the Town Mayor (ex officio) and the Deputy Town Mayor (ex officio).
 - b. eight non-councillors
2. Members (excluding ex-officio members) shall be appointed to represent one of each of the following themes: Sports and Leisure; Environment and Open Spaces; Traffic, Transport and Movement; Heritage; Housing and Employment; Community and Education; Town Centre; and Health and Wellbeing
3. Non-councillor members shall be appointed for terms running conterminously with the council's ordinary election cycle with casual vacancies filled by the Town Council as necessary.
4. The quorum of the Committee shall be six members.
5. All members have voting rights and as such shall be subject to the council's Code of Conduct for members.
6. The Committee does not have delegated authority to make any decisions or incur expenditure on behalf of the council but:
 - a. Shall consider all proposed CIL Projects in accordance with the CIL Framework
 - b. Shall produce recommendations to the Finance Committee as to whether to approve or refuse an application received under the CIL Framework
 - c. May defer applications pending further information to enable it to make a recommendation
 - d. May produce recommendations to Council and other committees on matters related to CIL Expenditure, the CIL Framework and CIL Policy.
7. The minutes of committee meetings shall be presented to the next practicable meeting of the Council.