

# REPORT TO ASSETS AND OPERATIONS COMMITTEE

## SERVICE FEES 2024/25



**Report Reference** A-23-07  
**Meeting Date** 18<sup>th</sup> September 2023  
**Agenda Item** 10  
**Prepared by** Town Clerk

### 1.0 BACKGROUND

As part of the budget process, the committee is required to review the fees for services under its jurisdiction.

### 2.0 SUGGESTED SERVICE FEES

The table below shows the current fees and, where a change is proposed, the proposed fee. Where cells are blank no change is suggested. These values have been used to draft the committee budget. CPI inflation is currently 6.8%, the committee has previously been keen not to stoke inflation and a 4% increase has been used as the basis for most changes where it is felt an increase is warranted, there has been some (lower) variation to this to produce rounded valued prices.

The allotments multiplier has been increased by 2.5%, this is in line with previous increases and there is little expenditure on allotments to warrant a higher increase. It is suggested the Market Hall rents are increased by 5%; this is the same level of increase applied in 2023, but notably higher than the increases in prior years of 2.5%, reflecting the increased running costs of the market hall.

Service	Detail	Current	Proposed
Cemetery	Exclusive Right of Burial – Standard Grave	£1,145	£1,190
Cemetery	Exclusive Right of Burial – Cremation Wall	£265	£275
Cemetery	Exclusive Right of Burial – Cremation Kerb	£265	£275
Cemetery	Exclusive Right of Burial – Cremation Garden	£265	£275
Cemetery	Coffin Interment – single depth	£885	£900
Cemetery	Coffin Interment – double/triple depth	£985	£1,000
Cemetery	Cremated Remains Interment	£210	£215
Cemetery	Extra Large Coffin Interment	£150	
Cemetery	Right to Place Headstone	£100	
Cemetery	Work to Headstone	£55	
Cemetery	Sandstone Cremation Kerb (inc VAT)	£300	
Cemetery	Transfer of Ownership	£45	
Cemetery	Duplicate Title Deed	£45	
Cemetery	Register Search	£35	
Cemetery	Exhumation Licence Application	£55	
Cemetery	Exhumation	<i>variable</i>	
Cemetery	Memorial Bench (inc VAT)	£950	£985
Chapel	Funeral Service hire (inc VAT)	£200	
Chapel	Hourly room hire (community rate) (inc VAT)	£15	
Chapel	Hourly room hire (commercial rate) (inc VAT)	£25	

Chapel	Weekday Wedding Ceremony hire (inc VAT)	£450	
Chapel	Weekend Wedding Ceremony hire (inc VAT)	£600	
Website Hosting	Annual Website Hosting (inc VAT)	£17.50	£18.00
Allotments	Plot rent (per m <sup>2</sup> )	18.698p	19.165p
Outdoor Market	Monthly single day pitch fee	£65	£66.00
Market Licence	Single market event	£57	£58.00
Market Licence	Up to 12 markets (per market)	£34	£35.00
Market Licence	12+ markets (per market)	£28	£29.00
Market Licence	Per stall (above initial 15) – single market events	£4.10	£4.25
Market Licence	Per stall (above initial 15) – <12 market events	£3.50	£3.65
Market Licence	Per stall (above initial 15) – 12+ market events	£2.95	£3.00

### 3.0 DECISIONS REQUIRED

The committee should set the service fees for 2024/25.