

REPORT TO ASSETS AND OPERATIONS COMMITTEE

COUNCIL OFFICES CYCLE PARKING



Report Reference A-23-04
Meeting Date 18th September 2023
Agenda Item 8
Prepared by Town Clerk

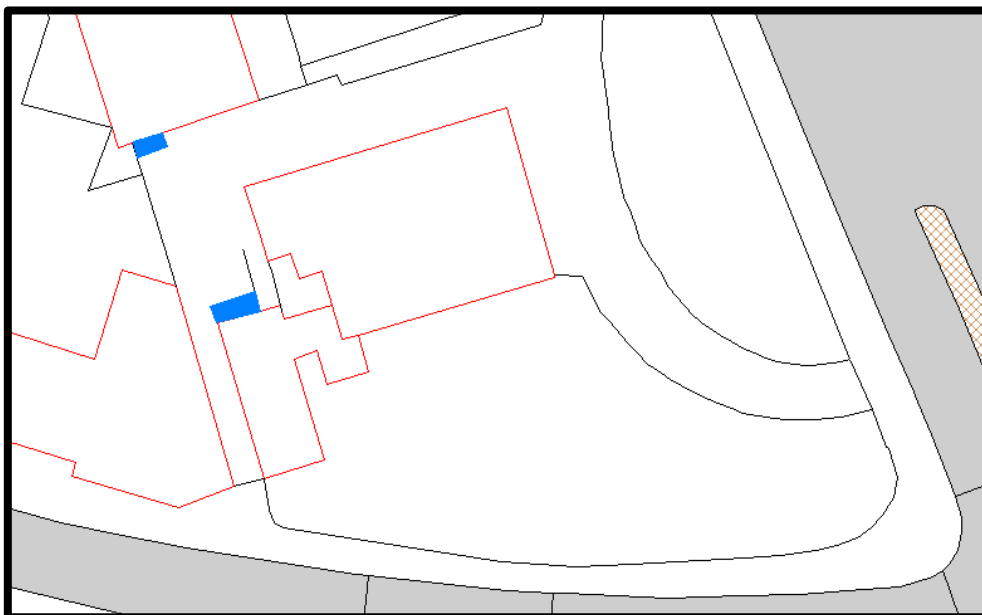
1.0 BACKGROUND

The council has long recognised the need to provide cycle parking at the Council Offices to benefit/encourage the staff, councillors and visitors who wish to cycle to the building. Presently, there is no designated cycle parking area and those who do cycle will deposit their bicycles in various locations, all of which are uncovered. A resident who cycled to the September Community Committee meeting reiterated the need for cycle parking.

The idea of providing covered cycle parking was included in the scope of works to undertake a complete renovation of the Council Offices; the Council Offices sub-committee has since noted that it will need to undertake a phased approach to works to manage costs and it is therefore appropriate to consider it as a separate project.

2.0 OPTIONS

The plan below shows two potential locations for cycle parking. These are considered the most practical spaces where covered cycle parking could be provided. One would require the reconfiguration of the disabled parking space and it is therefore considered the top left space would be best and should cause the least disruption.



It is recommended 'Sheffield stands' are chosen, these are the standard bicycle hoops to which a bicycle can be rested and secured. Each hoop can accommodate two bicycles. Three hoops would be recommended.

There are four options. Costs exclude installation time (envisaged it will be undertaken by Caretaker and Town Ranger)

Option	Approx. Cost	Notes
Uncovered stands	£250	Will improve provision by designating a space for cycle parking and enable secure storage of bikes, however some users will not wish to leave bikes out in the elements. Covered cycling is preferred.
Broxap New Sheffield Stand	£1,750	Metal framed cycle shelter. Style planned for Silk Mill Street.
Wall mounted canopy	£790	Self-constructed. Timber frame affixed to neighbouring walls to provide a cover to the stands. Would require consent of neighbouring property owners. The benefit of this option is there is less obstruction to the driveway.
Free standing shelter	£850	Self-constructed. Four timber posts surface mounted with a side panel and polycarbonate roof.

Clarification is currently awaited from Cheshire East Council as to whether planning/listed building consent would be required for any of the options.

3.0 DECISION REQUIRED

The committee should consider how it wishes to provide cycle parking at the Council Offices.