

# REPORT TO ASSETS AND OPERATIONS COMMITTEE COMMITTEE WORKING GROUPS



**Report Reference** A-23-02  
**Meeting Date** 26<sup>th</sup> June 2023  
**Agenda Item** 9  
**Prepared by** Town Clerk

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## 1.0 BACKGROUND

At the first meeting of a new civic year, the committee is required to consider reappointment of working groups which report to it.

## 2.0 COMMITTEE WORKING GROUPS

The committee has two standing working groups.

IT *to consider any ICT related matters as referred by a committee or through the working groups own investigations.*

Cemetery *to work with officers on proposals for improvements to the cemetery; work with officers to review the effectiveness of cemetery policy and produce recommendations to the Assets and Operations Committee on any changes required; provide member input in the delivery of significant projects; work with officers to agree annual recommendations to the Assets and Operations Committee on the cemetery service fees .*

## 3.0 DECISIONS REQUIRED

The committee should appoint three members to the IT working group and three members to the cemetery working group.