

Detailed Income & Expenditure by Budget Heading 16/11/2022

Month No: 8

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Assets & Operations</u>							
<u>201 Council Offices</u>							
4090 Professional Fees	0	829	350	(479)		(479)	236.9% ¹
4101 Insurance	0	868	650	(218)		(218)	133.6% ²
4152 Business Rates	0	12,168	10,870	(1,298)		(1,298)	111.9% ³
4153 Electricity	0	1,126	3,100	1,974		1,974	36.3%
4154 Gas	0	642	3,400	2,758		2,758	18.9%
4160 Water	0	128	1,125	997		997	11.4%
4165 Cleaning Contracts	0	100	250	150		150	40.0%
4166 Janitorial / Consumables	78	193	155	(38)		(38)	124.6%
4167 Waste	0	295	750	455		455	39.3%
4170 Building Repairs	200	867	2,500	1,633	1,125	508	79.7%
4177 Operation Costs	2,590	2,590	3,385	795		795	76.5%
4180 External contractors	0	0	500	500		500	0.0%
4185 Compliance Testing	0	0	650	650	195	455	30.0%
4190 Horticulture	0	826	0	(826)		(826)	0.0%
Council Offices :- Indirect Expenditure	2,868	20,633	27,685	7,052	1,320	5,732	79.3%
Net Expenditure	(2,868)	(20,633)	(27,685)	(7,052)			
<u>205 60 King Street</u>							
4090 Professional Fees	0	5,250	0	(5,250)		(5,250)	0.0%
4101 Insurance	0	2,262	2,295	33		33	98.5%
4153 Electricity	0	1,319	5,000	3,681		3,681	26.4%
4165 Cleaning Contracts	0	460	0	(460)		(460)	0.0%
4170 Building Repairs	0	462	2,000	1,538		1,538	23.1%
4172 Equipment Hire	0	0	2,000	2,000		2,000	0.0%
4180 External contractors	0	0	1,000	1,000		1,000	0.0%
4205 Misc Purchases	0	42	0	(42)		(42)	0.0%
4700 Public Consultation Costs	0	52	0	(52)		(52)	0.0%
60 King Street :- Indirect Expenditure	0	9,847	12,295	2,448	0	2,448	80.1%
Net Expenditure	0	(9,847)	(12,295)	(2,448)			
<u>207 Lily Lodge / Justice View</u>							
1000 Rent income	1,800	14,150	21,250	7,100			66.6%
1205 Payments Recovered	0	811	6,140	5,329			13.2%
Lily Lodge / Justice View :- Income	1,800	14,961	27,390	12,429			54.6%
4090 Professional Fees	0	(5,726)	0	5,726	5,726	0	0.0%

Notes

1 – This includes architectural work which will be drawn from reserves.

2 – First year insuring building, actual cost higher than previously estimated

3 – Liability incurred for an additional room than planned due to it now being in use

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4101 Insurance	0	138	140	2		2	98.4%
4153 Electricity	0	627	5,000	4,373		4,373	12.5%
4160 Water	0	46	1,000	954		954	4.6%
4170 Building Repairs	0	58	0	(58)		(58)	0.0%
4180 External contractors	0	(0)	0	0		0	0.0%
Lily Lodge / Justice View :- Indirect Expenditure	0	(4,856)	6,140	10,996	5,726	5,270	14.2%
Net Income over Expenditure	1,800	19,818	21,250	1,432			
<u>232 Transfer Fees/Costs</u>							
4090 Professional Fees	0	1,408	0	(1,408)		(1,408)	0.0%
Transfer Fees/Costs :- Indirect Expenditure	0	1,408	0	(1,408)	0	(1,408)	
Net Expenditure	0	(1,408)	0	1,408			
<u>250 Cemetery</u>							
1315 Advertising Income	0	650	0	(650)			0.0%
1320 Sales / Service Provision	0	792	0	(792)			0.0%
1400 Interment Fees	0	13,935	26,000	12,065			53.6%
1405 Exclusive Right to Burial Fees	1,100	10,070	24,000	13,930			42.0%
1410 Memorial Application Fees	100	900	2,400	1,500			37.5%
1415 Other Cemetery Fees	0	397	800	403			49.6%
1420 Memorials	0	1,207	0	(1,207)			0.0%
Cemetery :- Income	1,200	27,950	53,200	25,250			52.5%
4090 Professional Fees	0	0	650	650		650	0.0%
4152 Business Rates	0	1,597	1,597	0		0	100.0%
4166 Janitorial / Consumables	0	0	160	160		160	0.0%
4167 Waste	0	90	360	270		270	25.0%
4170 Building Repairs	0	233	200	(33)		(33)	116.7% ⁴
4171 Equipment Repairs	0	26	200	174		174	12.8%
4173 Equipment Purchase	0	192	500	308		308	38.5%
4177 Operation Costs	0	339	1,000	661		661	33.9%
4180 External contractors	0	0	1,000	1,000		1,000	0.0%
4181 Fuel	34	323	350	27		27	92.3%
4183 Materials	0	210	500	290		290	42.0%
4190 Horticulture	0	545	1,200	655		655	45.4%
4320 Cost of Sales	0	0	0	0	200	(200)	0.0%
4440 Cemetery Improvements	0	715	5,000	4,285	(319)	4,604	7.9%
4441 Memorial Works	0	1,657	3,000	1,343	880	463	84.6%
4460 Gravedigging	0	3,150	12,000	8,850	675	8,175	31.9%
Cemetery :- Indirect Expenditure	34	9,078	27,717	18,639	1,436	17,203	37.9%
Net Income over Expenditure	1,166	18,872	25,483	6,611			

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<u>255 Cemetery Chapel</u>							
1005 Room Hire income	0	917	4,000	3,083			22.9%
Cemetery Chapel :- Income	0	917	4,000	3,083			22.9%
4101 Insurance	0	410	330	(80)		(80)	124.1%
4152 Business Rates	0	661	660	(1)		(1)	100.2%
4153 Electricity	0	832	475	(357)		(357)	175.2% ⁵
4160 Water	0	(116)	350	466	72	394	(12.6%)
4166 Janitorial / Consumables	0	0	100	100		100	0.0%
4170 Building Repairs	0	117	0	(117)		(117)	0.0%
4177 Operation Costs	0	33	250	217		217	13.3%
4180 External contractors	0	0	500	500		500	0.0%
4185 Compliance Testing	0	0	350	350		350	0.0%
4300 Marketing and Publicity	0	0	500	500		500	0.0%
Cemetery Chapel :- Indirect Expenditure	0	1,937	3,515	1,578	72	1,506	57.2%
Net Income over Expenditure	0	(1,020)	485	1,505			
<u>501 Public Toilets</u>							
1205 Payments Recovered	0	1,136	1,000	(136)			113.6%
Public Toilets :- Income	0	1,136	1,000	(136)			113.6%
4101 Insurance	0	86	135	49		49	63.9%
4153 Electricity	0	1,702	3,400	1,698		1,698	50.1%
4155 Contract Costs	0	7,858	33,170	25,312		25,312	23.7%
4160 Water	0	845	4,500	3,655		3,655	18.8%
4170 Building Repairs	0	270	0	(270)		(270)	0.0%
Public Toilets :- Indirect Expenditure	0	10,761	41,205	30,444	0	30,444	26.1%
Net Income over Expenditure	0	(9,624)	(40,205)	(30,581)			
<u>510 Markets</u>							
1030 Market Hall income	2,656	22,176	40,650	18,474			54.6%
1031 Outdoor Market Income	60	480	720	240			66.7%
1202 Market Licence Income	0	540	0	(540)			0.0%
Markets :- Income	2,716	23,196	41,370	18,174			56.1%
4952 Transfer to Reserves	0	0	7,776	7,776		7,776	0.0%
Markets :- Direct Expenditure	0	0	7,776	7,776	0	7,776	0.0%
4090 Professional Fees	0	3,444	0	(3,444)		(3,444)	0.0%
4101 Insurance	0	561	525	(36)		(36)	106.8%

Notes

4 – Roofing repairs to toilets

5 – Investigation ongoing to understand energy consumption

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4102 Subscriptions	0	384	380	(4)		(4)	101.1%
4132 Broadband	45	270	540	270		270	50.0%
4152 Business Rates	(2,934)	(2,435)	499	2,934		2,934	(488.0%) ⁶
4153 Electricity	141	3,561	7,500	3,939		3,939	47.5%
4160 Water	0	700	1,000	300		300	70.0%
4165 Cleaning Contracts	0	587	500	(87)		(87)	117.4% ⁷
4166 Janitorial / Consumables	105	551	300	(251)		(251)	183.5% ⁸
4167 Waste	0	4,409	4,500	91		91	98.0%
4170 Building Repairs	0	204	2,000	1,796		1,796	10.2%
4177 Operation Costs	282	1,896	2,000	104		104	94.8%
4185 Compliance Testing	0	0	350	350		350	0.0%
4300 Marketing and Publicity	0	569	3,500	2,931		2,931	16.3%
Markets :- Indirect Expenditure	(2,361)	14,700	23,594	8,894	0	8,894	62.3%
Net Income over Expenditure	5,077	8,496	10,000	1,504			
530 Allotments							
1020 Allotment income	0	1,237	1,268	31			97.6%
Allotments :- Income	0	1,237	1,268	31			97.6%
4090 Professional Fees	0	0	180	180		180	0.0%
4160 Water	0	92	200	108		108	46.1%
4177 Operation Costs	0	0	888	888		888	0.0%
Allotments :- Indirect Expenditure	0	92	1,268	1,176	0	1,176	7.3%
Net Income over Expenditure	0	1,145	0	(1,145)			
545 Town Ranger							
4101 Insurance	0	456	425	(31)		(31)	107.3%
4171 Equipment Repairs	0	92	50	(42)		(42)	184.9%
4172 Equipment Hire	0	21	0	(21)		(21)	0.0%
4173 Equipment Purchase	0	0	300	300		300	0.0%
4181 Fuel	0	928	900	(28)		(28)	103.1%
4182 Vehicle Costs	0	1,408	800	(608)		(608)	176.0% ⁹
4183 Materials	0	526	800	274		274	65.8%
Town Ranger :- Indirect Expenditure	0	3,432	3,275	(157)	0	(157)	104.8%
Net Expenditure	0	(3,432)	(3,275)	157			
550 Grounds & Open Spaces							
1100 River Lily Repayments	0	0	2,520	2,520			0.0%
Grounds & Open Spaces :- Income	0	0	2,520	2,520			0.0%

Notes

6 – On re-valuation, the liability for the Market Hall has been identified to refer to the former outdoor market. Now deleted from list and credit received back to start of current valuation list (2017)

7 – Contract cleaner engaged for extended period due to vacancy

8 – Some increase in material costs alongside improved standard of cleaning

9 – Van required repair works (DPF clean, replacement fuel vapour valve)

Continued over page

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4090 Professional Fees	0	0	900	900		900	0.0%
4177 Operation Costs	0	0	750	750		750	0.0%
4180 External contractors	0	0	1,500	1,500		1,500	0.0%
4445 River Lily Maintenance	0	(420)	2,520	2,940	2,940	0	100.0%
Grounds & Open Spaces :- Indirect Expenditure	0	(420)	5,670	6,090	2,940	3,150	44.4%
Net Income over Expenditure	0	420	(3,150)	(3,570)			
560 General Operations							
1310 Grants Received	0	1,000	0	(1,000)			0.0%
1950 Website Hosting	0	0	102	102			0.0%
General Operations :- Income	0	1,000	102	(898)			980.4%
4060 Refreshments/catering	77	259	400	141		141	64.7%
4090 Professional Fees	0	1	0	(1)		(1)	0.0%
4110 Postage	177	1,124	1,200	76		76	93.7%
4111 Stationery	0	231	450	219		219	51.4%
4112 Print	0	98	200	102		102	48.9%
4120 Computer Equipment	249	2,019	500	(1,519)	249	(1,768)	453.6% ¹⁰
4121 Computer Software	44	1,646	2,635	989		989	62.5%
4125 Website Costs	0	453	600	147		147	75.5%
4128 Photocopier Usage	97	534	1,300	766		766	41.1%
4130 Telephone Line Rental	0	76	84	8		8	90.2%
4131 Telephone Call Costs	0	34	0	(34)		(34)	0.0%
4132 Broadband	0	268	564	296		296	47.5%
4133 Mobile Phone Costs	0	426	720	294		294	59.1%
4151 Venue Hire Costs	0	490	400	(90)		(90)	122.5%
4166 Janitorial / Consumables	0	4	200	196		196	1.8%
4205 Misc Purchases	86	418	750	332		332	55.8%
4320 Cost of Sales	0	36	0	(36)		(36)	0.0%
General Operations :- Indirect Expenditure	731	8,116	10,003	1,887	249	1,638	83.6%
Net Income over Expenditure	(731)	(7,116)	(9,901)	(2,785)			
Assets & Operations :- Income	5,716	70,397	130,850	60,453			53.8%
Expenditure	1,272	74,728	170,143	95,415	11,744	83,671	50.8%
Movement to/(from) Gen Reserve	4,444	(4,331)					
Grand Totals:- Income	5,716	70,397	130,850	60,453			53.8%
Expenditure	1,272	74,728	170,143	95,415	11,744	83,671	50.8%
Net Income over Expenditure	4,444	(4,331)	(39,293)	(34,962)			
Movement to/(from) Gen Reserve	4,444	(4,331)					

Notes

10 – Overspend previously approved by committee for new laptops. Additional laptop will now be required following staff structure adjustment. £1,000 of expenditure covered by grant from CEC for meeting room IT equipment