

Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

01565 653929 www.knutsfordtowncouncil.gov.uk

townclerk@knutsfordtowncouncil.gov.uk



ASSETS AND OPERATIONS COMMITTEE

TERMS OF REFERENCE

1. The Assets and Operations Committee ('the Committee') shall consist of eight councillors and, as provided for by Standing Order 61, the Town Mayor (ex officio) and the Deputy Town Mayor (ex officio).
2. The quorum of the Committee shall be five members
3. The Committee has delegated authority to consider and decide on matters related to:

The financial, general and day to day running matters of the Council's estates or interests in land or buildings except those expressly referred to any other committee and matters related to the Council's day to day operations and services e.g. market licensing.

4. The Committee may authorise expenditure in accordance with the budget approved by Council.
5. The Committee shall, at its October meeting annually, agree a recommended budget for the forthcoming financial year, which will be presented with a recommendation to the Finance Committee.
6. The minutes of committee meetings shall be presented to the next practicable meeting of the Council.