

ASSETS AND OPERATIONS COMMITTEE - OUSTANDING MATTERS LOG

JANUARY 2022

Date Created	Minute Ref	Outstanding Action / Matter	Responsible	Notes	Target Date
08/03/2021	A20/041	Installation of war memorial lighting	Planning and Facilities Officer	CEC required use of their contractor. Their contractor has now advised they are unable to provide the service and the PFO is agreeing progression with CEC.	31/03/2022
27/09/2021	A21/014	Installation of wooden hanging sign for the Market Hall	Town Clerk	Sign created, awaiting delivery and installation.	31/01/2022
22/11/2021	A21/032	Obtain architect proposals for refurbishment of Market Hall	Town Clerk	Proposals have been requested by 31st January. Two received to date and a further two site meetings have been held. An informal meeting will be held before the March committee meeting to review the proposals.	31/01/2022