

REPORT TO ASSETS AND OPERATIONS COMMITTEE

SERVICE FEES 2022/23



Report Reference A-21-13
Meeting Date 27th September 2021
Agenda Item 11
Prepared by Town Clerk

1.0 BACKGROUND

As part of the budget process, the committee is required to review the fees for services under its jurisdiction.

2.0 SUGGESTED SERVICE FEES

The table below shows the current fees and, where a change is proposed, the proposed fee. Where cells are blank no change is suggested. These values have been used to draft the committee budget.

Inflation is currently 3%. Inflationary increases have been applied where they exceed £5 to avoid odd fees (e.g. £41.20) in the majority of areas except in market licensing fees where there is already a pence charge to the fee.

The allotments multiplier has been increased by 2.5%, this is in line with previous increases. It is suggested the Market Hall rents are also increased by 2.5%; this is in line with previous annual increases but noted that the council did not apply an increase in the current financial year in recognition of the challenges faced during COVID.

Service	Detail	Current	Proposed
Cemetery	Exclusive Right of Burial – Standard Grave	£1,080	£1,100
Cemetery	Exclusive Right of Burial – Cremation Wall	£250	£255
Cemetery	Exclusive Right of Burial – Cremation Kerb	£250	£255
Cemetery	Exclusive Right of Burial – Cremation Garden	NEW	£255
Cemetery	Coffin Interment – single depth	£825	£850
Cemetery	Coffin Interment – double depth	£925	£950
Cemetery	Coffin Interment – triple depth	£1,025	£1,050
Cemetery	Cremated Remains Interment	£200	£205
Cemetery	Extra Large Coffin Interment	£150	
Cemetery	Right to Place Headstone	£100	
Cemetery	Work to Headstone	£50	
Cemetery	Sandstone Cremation Kerb (inc VAT)	£290	
Cemetery	Transfer of Ownership	£40	
Cemetery	Duplicate Title Deed	£40	
Cemetery	Register Search	£30	
Cemetery	Exhumation Licence Application	£50	
Cemetery	Exhumation	<i>variable</i>	
Cemetery	Memorial Bench (inc VAT)	£950	
Chapel	Funeral Service hire (inc VAT)	£200	
Chapel	Hourly room hire (community rate) (inc VAT)	£15	

Chapel	Hourly room hire (commercial rate) (inc VAT)	£25	
Chapel	Weekday Wedding Ceremony hire (inc VAT)	£450	
Chapel	Weekend Wedding Ceremony hire (inc VAT)	£600	
Website Hosting	Annual Website Hosting (inc VAT)	£17.50	
Allotments	Plot rent (per m ²)	17.797p	18.242p
Outdoor Market	Monthly single day pitch fee	£60	
Market Licence	Single market event	£53.80	£55.00
Market Licence	Up to 12 markets (per market)	£32.30	£33.00
Market Licence	12+ markets (per market)	£27.00	£27.50
Market Licence	Per stall (above initial 15) – single market events	£3.80	£3.90
Market Licence	Per stall (above initial 15) – <12 market events	£3.30	£3.40
Market Licence	Per stall (above initial 15) – 12+ market events	£2.75	£2.85

It is suggested that no increase is applied to the Market Hall rents to acknowledge the challenges faced by the majority of retail.

3.0 DECISIONS REQUIRED

The committee should set the service fees for 2022/23.