

REPORT TO FULL COUNCIL

RATIFICATION OF DELEGATED DECISIONS



Report Reference C-21-12
Meeting Date 6th September 2021
Agenda Item 16
Prepared by Town Clerk

1.0 BACKGROUND

In May 2021, Full Council resolved to suspend formal meetings until either the council was able to formally meet virtually or returned to face-to-face meetings. As part of this resolution, authority was delegated to the Town Clerk to take decisions following counsel from members via a series of working groups with the condition that the decisions be ratified by the first formal meeting.

2.0 DECISIONS FOR RATIFICATION

The All Member working group met on 10th May and 5th July. There were no formal decisions arising from the May meeting. The following decisions were taken following the July meeting and stand for ratification:

DECISION 1 REINTRODUCTION OF COUNCIL SURGERIES

Council surgeries will be reintroduced as per report C-21-04

DECISION 2 APPOINTMENT OF MEMBERS TO THE CIL ADVISORY COMMITTEE

The following appointments are made to the CIL Advisory Committee with the Town Mayor and Deputy Town Mayor as ex-officio members:

Theme	Councillor	Non-Councillor
Town Centre	Cllr Gray	Dr J Coffey
Environment / Open Space	Cllr Coan	Mr K Griffiths
Heritage	Cllr Nicholson	Mrs S Chaplin
Housing and Employment	Cllr McCulloch	Mr B Chaplin
Sports and Leisure	Cllr Robertson	
Health	Cllr Forbes	Mr K Thompson
Education and Community	Cllr Dalzell	
Getting Around	Cllr Malloy	Mrs S Russell

The non-councillor appointments for the *Sports and Leisure* and *Education and Community* themes are to be determined by the Town Clerk in consultation with the Town Mayor and Deputy Town Mayor.

DECISION 3 APPOINTMENT OF WORKING GROUPS

The following appointments are made to working groups:

Working Group	Members (#)	Membership
Honours	4	Cllrs Forbes, Houghton, McCulloch and Nicholson
Town Centre Masterplan	5	Cllrs Beswick, Gray, Houghton, Lowe and Robertson
Strategic Plan	5	Cllrs Dalzell, Forbes, Lowe, McCulloch and Morris

DECISION 4 PROTOCOL TO PREVENT PLANNING COMMITTEE OVERRUNS AFFECTING MEETINGS

The following protocol is adopted:

- a) Planning and Licensing Committee meetings will remain on Monday evenings between 6pm and 7:30pm.
- b) Where a meeting is to overrun by more than five minutes, the Chairman shall usually adjourn the meeting to enable the other meeting to start within a reasonable time.
- c) The Planning and Licensing Committee shall agree a series of standard responses to applications (particularly for tree work applications which are less diverse than planning applications) which can be referred to during meetings.
- d) Planning and Licensing Committee agendas will separate tree works applications to be a dedicated item after planning applications.

DECISION 5 CONSULTATION ON PARLIAMENTARY BOUNDARY CHANGES

The Council will submit a response in support of the revised changes.