

# REPORT TO ALL MEMBER WORKING GROUP CIL ADVISORY COMMITTEE



**Report Reference** C-20-05  
**Meeting Date** 5<sup>th</sup> July 2021  
**Agenda Item** 8  
**Prepared by** Town Clerk

## 1.0 BACKGROUND

In July 2020 the council adopted a Community Infrastructure Levy (CIL) framework to direct how it would allocate CIL funds which it receives from development in Knutsford.

Under the framework, the council will establish a CIL Advisory Committee with a terms of reference to produce recommendations to the Finance Committee on applications for CIL funding and to Council and other committees on matters related to CIL Expenditure, the CIL Framework and CIL policy. The committee will comprise eight councillors (plus the Mayor and Deputy Mayor) and eight non-councillors. Each member (excluding ex-officio members) will be appointed for one of the eight themes from the Neighbourhood Plan and non-councillor appointees would serve a term running conterminously with the council's ordinary election cycle.

The Town Clerk has previously asked members for expressions of interest to serve on the committee. The council previously agreed to approach the former lead residents from the Neighbourhood Plan committee to ascertain if they would be willing to serve on the committee. Only one member declined and, with one resident lead now being a serving councillor, this left two vacancies for non-councillor members. Publicity to promote the opportunity is currently taking place.

## 2.0 PROPOSED MEMBERSHIP

Theme	Councillor	Non-Councillor
Town Centre	Cllr Gray	Dr J Coffey
Environment / Open Space	Cllr Coan	Mr K Griffiths
Heritage	Cllr Houghton	Mrs S Chaplin
Housing and Employment	Cllr McCulloch	Mr B Chaplin
Sports and Leisure	Cllr Robertson	
Health	Cllr Forbes	Mr K Thompson
Education and Community	Cllr Dalzell	
Getting Around	Cllr Malloy	Mrs S Russell

The Town Mayor would be an ex-officio member and the Deputy Town Mayor, whilst an ex-officio member, expressed an interest to be appointed with a theme responsibility.

It is suggested that the non-councillor appointments for the *Sports and Leisure* and *Education and Community* themes be determined by the Town Clerk in consultation with the Town Mayor and Deputy Town Mayor.

The advisory committee would determine its own Chairman and Deputy Chairman, which may be non-councillor members.

### **3.0 DIRECTION REQUIRED**

Members should indicate their approval of the membership as set out in section two and the process for appointing to the two vacant non-councillor spaces.

