

Knutsford Town Council

Town Clerk: Adam Keppel-Green

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Minutes of the Assets and Operations Committee meeting held 26th October 2020 Online, via Zoom

A19/135 Present

Cllrs Coan, Forbes, Gray, Malloy, McCulloch and Nicholson

In attendance: A Keppel-Green (*Town Clerk*) and Cllrs Beswick and Dalzell.

A19/136 To receive apologies for absence

Apologies were received from Cllrs Hamilton Coan (personal business) and Gardiner (health).

A19/137 To note declarations of members' interests

Cllrs Forbes and Malloy declared a personal interest in A19/144 on the grounds of being trustees/committee members of organisations using the council's website hosting service.

A19/138 Public Participation

A member of the public requested that when the council plans to undertake works at its heritage assets, it includes within proposals a budget for the installation of an interpretative panel/board.

A19/139 To receive and confirm the minutes of the meeting held on 14th September

It was **RESOLVED** to confirm the minutes.

A19/140 To consider the committee budget and spending to date

The budget and spending to date was noted.

A19/141 To note the minutes of the Council Offices sub-committee

The minutes were noted.

A19/142¹ To consider an update on committee projects

It was **RESOLVED** not to dispose of the remaining two chapel pews and that the option of incorporating them within the seating plan at the chapel be explored and that the colours for the internal paintwork be determined by the cemetery working group.

It was **RESOLVED** to purchase a solar light to trial its suitability for providing illumination of memorials where there is no electricity supply.

¹ Cllr Abel arrived at the start of this item. Cllr Dalzell left the meeting during this item.

A19/143 To consider works at 60 King Street

It was **RESOLVED** to undertake works to prevent pigeon access to the Gaskell Memorial Tower and clear pigeon waste subject to the Town Clerk first discussing the proposed work with the council's prospective tenant.

A19/144 To consider the committee's service fees 2021/22

It was **RESOLVED** to set the service fees as per report P1936.

It was agreed to review the Market Licensing policy at the next meeting.

A19/145² To consider the draft committee budget 2021/22

It was **RESOLVED** to approve the budget subject to the removal of the current year projected income in cost centre 207 (other buildings).

A19/146 Member questions to the Town Clerk

No questions were raised.

A19/147 To consider the actions log

The log was noted.

A19/148 To note the date of the next meeting

The date was noted.

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² Cllr Nicholson left the meeting during this item.