

Knutsford Town Council

Payment Schedule - 14/09/2020

Payment Date:
23/09/2020

Payments to be made by Cheque / Cash

Payee	Amount	Detail	Cheque / Ref
C Sullivan	£ 30.00	Music Festival Refund	4388/20072

TOTAL TO BE PAID BY CHQ £ 30.00

Payments to be made by BACS

Payee	Amount	Detail	Reference(s)
Friends of the Moor	£ 72.75	Donation from sales of Mayor's Rose	C20011
Knutsford Heritage Centre	£ 1.75	Donation from sales of Mayor's Rose	C20012
The Welcome	£ 1.75	Donation from sales of Mayor's Rose	C20013
Knutsford First Responders Trust	£ 1.75	Donation from sales of Mayor's Rose	C20018
Cheshire East Council	£ 249.50	Market Hall Business Rates (50%)	15
Cheshire East Council	£ 1,946.10	Council Offices, Lower Chamber Business Rates (50%)	16
Cheshire East Council	£ 330.59	Cemetery Chapel Business Rates (50%)	14
Cheshire East Council	£ 505.24	Council Offices, Staff Room Business Rates (50%)	17
Cheshire East Council	£ 1,372.25	Council Offices, Chamber Business Rates (50%)	18
Cheshire East Council	£ 536.42	Council Offices, Town Clerk's Office Business Rates (50%)	19
Travis Perkins	£ 4.90	Brackets for Town Ranger	179
Trade UK	£ 39.98	Tools for Cemetery	181
Commercial Caretakers	£ 714.00	Cleaning of Market Hall and Council Office	183
Travis Perkins	£ 14.29	Hacksaw	185
Reaseheath College	£ 915.00	Training Courses for Bob/Fergal	186
SLCC	£ 84.00	Planning Webinar (LD, MR)	187
SLCC	£ 30.00	Virtual Conference (AKG)	188
Hampshire Flag	£ 1,635.90	Town Centre Bunting	190
Consortium	£ 76.83	Cleaning Supplies/Stationery	191
Michael Brown	£ 609.57	Market Hall Cleaning - 23/5 - 02/08	20068
Travis Perkins	£ 6.66	Sand/Cement	192
Trade UK	£ 34.99	Site Mercury Safety Trainers Size 9	193
Consortium	£ 50.56	Cleaning Supplies - Market Hall	194
S Coverley	£ 1,425.00	Grave Digging Services	195
Festive Lighting Company	£ 17,312.99	Christmas Lighting Contract (50%)	196
Design Print Create	£ 70.00	Photography for posters - Market Hall	197
Engie	£ 442.55	Electricity - 60 King Street 10/07/19 - 05/02/20	20071
The Leaflet Team	£ 279.00	Market Hall Leaflet Drop	199
Maguire Family Law	£ 580.00	Mayor's Ball Refund	C20014
N R & J Forbes	£ 96.00	Mayor's Ball Refund	C20014
TM Hudson	£ 96.00	Mayor's Ball Refund	C20014
R D & J Carrington	£ 192.00	Mayor's Ball Refund	C20014
Grahame Nairn	£ 80.00	Mayor's Ball Refund	C20014
Allison Whiteley	£ 96.00	Mayor's Ball Refund	C20014
Pickmere Country House	£ 48.00	Mayor's Ball Refund	C20014
Davy Chilakalaka	£ 48.00	Mayor's Ball Refund	C20014
C Gray	£ 500.00	Mayor's Ball Refund	C20017
T Dean	£ 48.00	Mayor's Ball Refund	C20017
J Chard	£ 48.00	Mayor's Ball Refund	C20014
B Minshull	£ 48.00	Mayor's Ball Refund	C20017
A Blanshard	£ 30.00	Music Festival Refund	20069
L Robinson	£ 27.00	Music Festival Refund	20069

TOTAL TO BE PAID BY BACS £ 30,701.32

Payments to be made by Direct Debit

Payee	Amount	Detail	Reference(s)
Virgin Media	£ 54.00	Market Hall Broadband (Sept)	180
Be Fuel	£ 83.40	Petrol 04/09	182
Opus Energy	£ 1,397.08	Market Hall Electricity - August	184
CCS	£ 180.31	Photocopier Usage - August	189

Be Fuel	£	26.39	Petrol 18/09	198
TOTAL TO BE PAID BY DD				£ 1,741.18
TOTAL TO BE PAID				£ 32,472.50

Knutsford Town Council

Payment Schedule - 05/10/2020

Payment Date:
14/10/2020

Payments to be made by Cheque / Cash

Payee	Amount	Detail	Cheque / Ref
BT Payphones	£ 1.00	Adoption of Kiosk	4389

TOTAL TO BE PAID BY CHQ £ 1.00

Payments to be made by BACS

Payee	Amount	Detail	Reference(s)
Knutsford First Responders Trust	£ 110.00	Replacement Defibrillator Pads (Woodlands Drive)	20073
Travis Perkins	£ 19.96	Timber	199
Travis Perkins	£ 23.45	Timber	200
Ace Farm Supplies	£ 323.18	Tyre for Mower	202
SLCC*	£ 350.00	CILCA Fees - Bob Allen	203
Cheshire East Council	£ 279.84	Car Park Usage Fee - Christmas Market 2019	206
Cheshrie East Council	£ 273.48	Car Park Usage Fee - Christmas Market 2018	207
XL Displays	£ 150.00	Roller Banners for Market Hall	208
Andrew Malloy	£ 312.50	Mayors Allowance May-Nov	20074
ChALC	£ 150.00	Member Training	212
Arboricultural Services Treeworks	£ 288.00	Treeworks at Obelisk	213
SLCC	£ 36.00	Webinar - Employment - BA	216
SLCC	£ 72.00	Webinar - Managing People - BA	217
SLCC	£ 36.00	Webinar - Planning White Paper- AKG	218
Commercial Caretakers	£ 744.00	Cleaning - Market Hall and Council Offices	219
Manchester Window Cleaners	£ 95.00	Window Cleaning - Market Hall and Council Offices	220
Blitz Fireworks Ltd	£ 360.00	Removal of Bunting	221
Tysers Insurance Brokers Ltd	£ 276.83	Christmas Market Cancellation Insurance	223
Olivia Hunter	£ 96.00	Mayors Ball Refund	C20016
Clr Matthew Robertson	£ 96.00	Mayors Ball Refund	C20016
S M Akers Smith	£ 96.00	Mayors Ball Refund	C20016
Sally Holland	£ 96.00	Mayors Ball Refund	C20016
Boxed Red Marketing	£ 240.00	Poster Design (Market Hall)	224
Consortium	£ 57.69	Office Stationery and Supplies	225
Citizens Advice Cheshire North	£ 4,957.50	Service Grant Q3	226
ICCM	£ 324.00	ICCM Training - Cemetery Law	227
ICCM	£ 324.00	ICCM Training - Exclusive Rights of Burial	228
Microshade	£ 144.54	Citrix Hosting Q3	229
Knutsford Directory	£ 179.00	Full Page Advert (Market Hall)	230
Design Print Create	£ 110.00	Loyalty Card Printing (Market Hall)	231
SLCC	£ 126.00	Community Event Training - SC	232
SLCC	£ 126.00	Community Event Training - AB	233
SLCC	£ 42.00	Marketing Training - SC	234
SLCC	£ 42.00	Marketing Training - AB	235
EVM Contractors	£ 20,238.90	Cemetery Chapel Building Works (1st stage payment)	236
Midland Ladders	£ 219.00	Tripod Ladder	238
Edward Stubbs	£ 31.40	Platform for Mayors Quiz	C20015
TechnoType	£ 132.00	A1 Market Hall Poster Printing	239
Fisher German	£ 3,000.00	Schedule of Condition for 60 King Street	240
Cheshire East Council	£ 15,959.58	CCTV Service Contribution 2020/21	260
The Village Surgery	£ 50.00	Medical Report	20078
Nicholson Landscapes*	£ 480.00	Materials for Cemetery Bin Store	20076
Cheshire Quality*	£ 726.60	Reimbursement for Window Display (60 King Street)	20079

TOTAL TO BE PAID BY BACS £ 51,794.45

Payments to be made by Direct Debit

Payee	Amount	Detail	Reference(s)
RBS	£ 22.80	Bankline Fees July	20070
Ash Waste	£ 41.15	Council Office Waste Collection	201
Be Fuel	£ 7.31	Fuel - 10/07	204
Be Fuel	£ 73.30	Fuel - 25/09	205

Biffa	£	99.55	Market Hall Waste Collection	209
Biffa	£	206.54	Market Hall Waste Collection	210
Biffa	£	131.70	Market Hall Waste Collection	211
Virgin	£	54.00	Broadband - October	214
FP Teleset	£	150.00	Postage	215
Be Fuel	£	128.06	Petrol - 09/10	237
West Mercia Energy	£	40.70	Outdoor Market Electricity April to July	241/3/7/51
West Mercia Energy	£	2,239.03	60 King St Utilities (Nov to July)	242-253
Biffa	£	411.45	July Market Hall Waste Collection	254-6
EE	£	73.01	August Mobiles	257
EE	£	72.46	September Mobiles	258
EE	£	74.66	October Mobiles	259
RBS	£	13.60	Bankline Fees August	20077

TOTAL TO BE PAID BY DD £ 3,825.72

TOTAL TO BE PAID £ 55,621.17

* Payments approved by Town Clerk; reported for information.

Knutsford Town Council

Payment Schedule - 26/10/2020

Payment Date:
04/11/2020

Payments to be made by Cheque / Cash

Payee	Amount	Detail	Cheque / Ref
RBL Poppy Appeal	£ 92.50	Remembrance Day Wreaths	4390/20084

TOTAL TO BE PAID BY CHQ £ 92.50

Payments to be made by BACS

Payee	Amount	Detail	Reference(s)
Travis Perkins	£ 31.12	Timber and Screws for street name signs	261
Zafety Supplies	£ 29.70	Suface Disinfection Wipes	262
ICCM	£ 960.00	Memorial Management Training	263
Cheshire Ecological surveys Ltd	£ 534.00	Bat Survey at Chapel	265
Ellis Whittam	£ 270.00	Occupational Health Assessment	266
Knutsford IT	£ 714.00	CCTV Installation - Market Hall	267
Techno Type	£ 36.00	A1 Poster Prints	268
Techno Type	£ 24.99	A0 Poster Prints - Fiver Fest	269
Nicholson Landscapes Services*	£ 400.00	Building of Cemetery Bin Store	20080
Sandra Curties	£ 26.98	Expenses - Prosecco for Customer of the Month	20082
Techno Type	£ 48.96	A1 Poster Prints - Xmas Market	270
Travis Perkins	£ 21.05	Connection for Watter Butt	271
HSL Compliance	£ 50.40	Monthly Water Monitoring Market Hall	272
Consortium	£ 27.14	Stationery and Cleaning Supplies	273
SLCC	£ 346.00	Membership Subscription (AKG)	274
Knutsford Directory	£ 179.00	Market Hall Advertising	275
KDE	£ 54.00	Labour Costs - Blocked WC at Market Hall	276
NALC	£ 38.93	NALC Health Challenges Post COVID Webinar	277
NALC	£ 38.93	NALC Health and Wellbeing Webinar	278
The Leaflet Team	£ 292.50	Leaflet Distribution (Market hall)	279
PR Jones	£ 40.00	Medal Engraving	280
Elite Building Services	£ 363.00	Repairs to Kitchen ceiling at 60 King Street	20083
Tessa Harri Carroll	£ 50.00	Pumpkin Path Photography	285
Chelford Farm Supplies	£ 8.99	Oil for Town Ranger	289
Emerge Secure	£ 351.84	Gift Voucher Printing	290
Commercial Caretakers	£ 528.00	Cleaning of Market Hall and Council Offices	291
Sheldons Dairy	£ 48.18	Milk and Knutsford Guardian	20085
Hot Stuffed Bread Company	£ 20.00	Refund of Overpayment (Xmas Market)	20086
Berry's Ltd	£ 43.20	Pumpkin Path Signs	304

TOTAL TO BE PAID BY BACS £ 5,576.91

Payments to be made by Direct Debit

Payee	Amount	Detail	Reference(s)
CCS	£ 72.22	Photocopier Usage - September	264
RBS	£ 23.20	Monthly Bank Charges - Oct	20081
West Mercia Energy	£ 10.01	Outdoor Market Electricity - Sept	281
West Mercia Energy	£ 36.40	60 King Street Electricity Supply - Sept	282
West Mercia Energy	£ 149.63	60 King Street Gas Supply - Sept	283
FP Teleset	£ 90.00	Annual Franking Machine Agreement	284
Biffa	£ 99.55	Market Hall Waste Collection	286
Biffa	£ 206.54	Market Hall Waste Collection	287
Biffa	£ 105.36	Market Hall Waste Collection	288
Be Fuel	£ 83.59	Petrol - 30/10	292

TOTAL TO BE PAID BY DD £ 876.50

TOTAL TO BE PAID £ 6,545.91

* Payments approved by Town Clerk; reported for information.

Credit Card Payments 01/09/2020 to 15/11/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2020	Howdens	CP20063	17.42		Door Handle
02/09/2020	Amazon	CP20089	21.18		Sandpaper
03/09/2020	Amazon	CP20070	44.76		Garden Furniture Stain
04/09/2020	Amazon	CP20067	16.00		Storage Box
04/09/2020	Amazon	CP20068	16.00		Storage Box
04/09/2020	Amazon	CP20069	16.00		Storage Box
07/09/2020	White Hinge Ltd	CP20066	7.40		Polished Brass Mirror Screws
08/09/2020	Wrimes Cosmetics	CP20071	55.98		Hand Sanitiser 5L x 2
08/09/2020	Timpsons	CP20072	32.00		Cylinder Keys
09/09/2020	Booths	CP20073	7.98		Tea/Coffee
14/09/2020	Zoom	CP20065	52.79		Zoom Subscription
14/09/2020	Jotform	CP20079	28.03		Subscription Fee
15/09/2020	Viking Direct	CP20091	26.27		Hoe
17/09/2020	Caroyet UK	CP20077	15.99		Computer microphone
18/09/2020	Envate Pty	CP20076	79.24		Wordpress Theme
19/09/2020	Co-op	CP20080	4.10		Tea/Coffee
21/09/2020	Amazon	CP20078	3.78		SD Card
23/09/2020	Vikings	CP20091	-3.48		Correction
24/09/2020	Eaker Build Ltd	CP20090	210.00		Freestanding Picket Fence
25/09/2020	SoloPress	CP20082	38.40		Floor Stickers
25/09/2020	SoloPress	CP20083	118.47		Flyers and Leaflets
28/09/2020	Amazon	CP20084	6.67		Heavy Duty Rope
28/09/2020	Welsford Garden Machinery	CP20085	16.90		Safety Helmet
28/09/2020	Plastics Supplies Direct	CP20088	18.65		Connector for water butt
30/09/2020	Amazon	CP20086	20.47		Laptop Bag
30/09/2020	Shen Zhen	CP20087	55.74		Webcams
01/10/2020	Facebook	CP20081	32.00		Facebook Ads
01/10/2020	Yiwu Jiange Electronic Commerc	CP20099	49.95		Halloween Decorations
02/10/2020	Cheng Xiang	CP20118	31.98		USB Microphones
07/10/2020	SoloPress	CP20093	27.12		Poster Printing
07/10/2020	Manchester Metropolitan Univer	CP20095	110.00		IPM Membership Fee
07/10/2020	Timpsons	CP20096	12.95		Engraving on Shield (Town Awards)
09/10/2020	SoloPress	CP20094	94.50		Leaflet and Flyer Printing
09/10/2020	Amazon	CP20098	16.98		Wifi Adaptor
12/10/2020	Stamp It	CP20092	93.42		Self Inking Loyalty Stamps
12/10/2020	Nanshanqu Xilijiedao	CP20105	6.99		Halloween Decorations
14/10/2020	Zoom	CP20097	52.79		Zoom Subscription
16/10/2020	Hal Whittaker	CP20100	10.00		Pumpkin Path Prize
16/10/2020	Pizza Express	CP20101	15.00		Pumpkin Path Prize
18/10/2020	Indeed	CP20102	15.08		Vacancy Advertising
22/10/2020	Yiwu Ji Tai Electronic Commerc	CP20103	8.49		Halloween Decorations
22/10/2020	Shenzhen Shibin Xiangshi	CP20104	8.99		Cable Ties
22/10/2020	Kelly Trends & Top Up Shop	CP20112	11.97		Halloween Decorations
22/10/2020	RKK Enterprise	CP20116	11.99		Tea Lights
23/10/2020	Happy Files	CP20113	17.95		Word Press Media Folders
25/10/2020	Ebay	CP20106	75.02		Transaction Fees
28/10/2020	Jot Form	CP202120	27.85		Subscription
29/10/2020	Cheshire East Council	CP20108	40.00		Registration of Chapel address
29/10/2020	Cheshire East Council	CP20109	40.00		Registration of Lily Lodge address
29/10/2020	Cheshire East Council	CP20110	40.00		Registration of Justice View address
29/10/2020	SoloPress	CP20114	282.60		Xmas Market Brochure Printing
29/10/2020	Shen Zhen Shi	CP20125	19.20		Pallet Strapping
30/10/2020	Packaging and Disposables	CP20124	43.89		Strapping Bander
31/10/2020	Facebook	CP20107	130.00		Facebook Ads
31/10/2020	Indeed	CP20117	66.86		Caretaker Vacancy Advert
03/11/2020	HOHT Trading	CP20122	6.90		USB Cable
04/11/2020	Party Delights Ltd	CP20111	33.90		Halloween Decs
05/11/2020	SoloPress	CP20115	39.41		Voucher Window Stickers
05/11/2020	The Solar Centre	CP20119	49.99		Solar Light
05/11/2020	Amazon	CP20126	9.99		Plastic Wallets
06/11/2020	Amazon	CP20121	7.64		Audio Jack Adaptor
06/11/2020	Mr Simms Olde Sweet Shop	CP20127	45.00		Pumpkin Path Prizes
12/11/2020	Cheshire East Council	CP20123	21.00		Temporary Events Notice (Xmas Market)
Total Payments			2,534.14		