

# Knutsford Town Council

**Town Clerk: Adam Keppel-Green**

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

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## Minutes of the Annual Town Council meeting held 9<sup>th</sup> November 2020 *Online, via Zoom*

### **20/000      PRESENT**

Councillors Malloy, Gardiner, Abel, Beswick, Coan, Dalzell, Forbes, Gray, Houghton, McCulloch, Nicholson, Power and Robertson

In attendance: A Keppel-Green (*Town Clerk*)

### **20/001      ELECTION OF THE TOWN MAYOR**

It was proposed by Cllr Nicholson, seconded by Cllr Gray and **RESOLVED** that Cllr Gardiner be elected Town Mayor.

The Town Mayor signed the declaration of acceptance of office.

### **20/002      ELECTION OF THE DEPUTY TOWN MAYOR**

It was proposed by Cllr Robertson, seconded by Cllr McCulloch and **RESOLVED** that Cllr Houghton be elected Deputy Town Mayor.

It was noted that the Deputy Town Mayor would sign his declaration of acceptance of office prior to the next meeting.

### **20/003      APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

It was **RESOLVED** to make the following appointments:

| <b>Organisation</b>                    | <b>Representative</b> |
|--|-----------------------|
| CCG Combined Surgeries Project         | Cllr Forbes           |
| Cheshire Association of Local Councils | Cllr McCulloch        |
| Citizens Advice                        | Cllr Houghton         |
| Crosstown Community Orchard            | Cllr Dalzell          |
| Friends of St John's Wood              | Cllr McCulloch        |
| Friends of the Heath                   | Cllr Gray             |

|   |  |
|---|--|
| Friends of the Moor   | Cllr Gardiner                                |
| Knutsford and District Youth Council                        | Cllr Malloy                                  |
| Knutsford Heritage Centre                                   | Cllr Nicholson                               |
| Knutsford in Bloom  | Cllr Nicholson                               |
| Knutsford Re-use Project                                    | Cllr Hamilton Coan and Cllr Dalzell (deputy) |
| Longridge and Shaw Heath Community Partnership              | Cllr Forbes and Cllr McCulloch (deputy)      |
| Manchester Airport Consultative Committee                   | Cllr Nicholson                               |
| Mid Cheshire Line Community Rail Partnership CIC            | Cllr Malloy                                  |
| Mid Cheshire Line Community Rail Partnership Steering Group | Cllr Malloy and Cllr Coan (deputy)           |
| The Knutsford Fund  | Cllr McCulloch                               |
| Town Centre Community Partnership                           | Cllr Hamilton Coan and Cllr Dalzell (deputy) |

## 20/004 APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND BANK SIGNATORIES

It was **RESOLVED** to appoint committees and sub-committees as follows:

### Assets and Operations Committee

Cllrs Abel, Beswick, Coan, Forbes, Gray, Malloy, McCulloch and Nicholson

Chairman – Cllr Coan

Deputy Chairman – Cllr Nicholson

### Environment and General Purposes Committee

Cllrs Abel, Beswick, Coan, Dalzell, Power and Robertson

Chairman - Cllr Power

Deputy Chairman - Cllr Robertson

### Events and Town Centre Management Committee

Cllrs Abel, Coan, Dalzell, Malloy, McCulloch and Power

Chairman - Cllr Houghton

Deputy Chairman - Cllr Power

### Finance Committee

Cllrs Coan, Forbes, Hamilton Coan, Malloy, McCulloch and Robertson

Chairman - Cllr Forbes

Deputy Chairman - Cllr Robertson

Personnel Committee

Cllrs Beswick, Coan, Dalzell, Forbes, Hamilton Coan, McCulloch and Nicholson

Chairman - Cllr Hamilton Coan

Deputy Chairman - Cllr Nicholson

Planning and Licensing Committee

Cllrs Coan, Dalzell, Hamilton Coan, Gray, McCulloch and Robertson

Chairman - Cllr Gray

Deputy Chairman - Cllr Coan

It was noted that the Town Mayor and Deputy Town Mayor are ex-officio members of all committees.

Council Offices Sub-Committee

Cllrs Coan, Forbes, Gray, McCulloch and Nicholson

Chairman - Cllr Coan

Deputy Chairman - Cllr Forbes

Grievances and Appeals Sub-Committee

Cllrs Coan, Dalzell and Nicholson

Reserve 1 - Cllr McCulloch

Reserve 2 - Cllr Beswick

Reserve 3 - Cllr Forbes

It was **RESOLVED** to appoint bank signatories by virtue of office as the Town Mayor, Deputy Town Mayor, Finance Committee Chairman, Finance Committee Deputy Chairman and the Town Clerk (for administrative purposes).

**20/005            DECLARATIONS OF MEMBERS' INTERESTS**

No member declared an interest in any item.

**20/006            APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Hamilton Coan (personal business)

**20/007            PUBLIC PARTICIPATION**

No members of the public wished to address the meeting.

**20/008          DATE OF NEXT MEETING**

The date of the next meeting was noted as 23rd November 2020 at 7pm.

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