

Report to: Environment Committee

Report Ref: ENV1901
Meeting Date: 17th June 2019
Agenda Item: 6
Prepared By: Town Clerk



Subject: Committee Working Groups

1.0 INTRODUCTION

The Committee is required to appoint members to the working groups for the 2019/20 Civic Year.

The following working groups are active; any other working groups which had previously reported to the committee have either not met for 6 months or completed their task.

2.0 GUIDANCE

Working groups have set terms of reference which they are to review at their first meeting. Each working group appoints its own lead member who is responsible for reporting back to the committee and ensuring good communication across the working group.

The committee may appoint more members than the current membership level but it is recommended that the minimum membership is 3. Members of a working group do not have to be on the parent committee.

3.0 ACTIVE WORKING GROUPS

BLUE PLAQUES APPRAISAL PANEL

Remit: To review any nominations made for a Blue Plaque and make recommendations to the committee

Membership:

- 3 Councillors
- Town Clerk (advisory)
- Representative from Knutsford Conservation & Heritage Group
- Representative from Knutsford Heritage Centre



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HIGHWAYS WORKING GROUP

Remit: To further the aims of the 2020 Vision in relation to Highways matters and to consider other matters referred to the working group including SIDs data

Membership:

- 5 Councillors (one per ward, two for Over)
- Deputy Town Clerk (advisory)

4.0 DECISIONS REQUIRED

- 1) Appoint three members to the Blue Plaques appraisal panel
- 2) Appoint five members to the Highways Working Group



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