

Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

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Minutes

of the

Personnel Committee Meeting held on 2nd March 2020

in the Lower Council Chamber of the Town Council Offices

P19/120 Present

Cllrs Hamilton Coan, Nicholson, Beswick, Forbes and McCulloch.

In attendance: A Keppel-Green (*Town Clerk*)

P19/121 To receive apologies for absence

Apologies were received from Cllrs Coan, Dalzell, Gardiner and Malloy (personal business).

P19/122 To note declarations of members' interests

No member declared an interest in any item.

P19/123 To receive and confirm the minutes of the meetings held 15th January, 29th January and 5th February

It was **RESOLVED** to approve the minutes.

P19/124 To consider the approval of holiday carryover from the 2019/20 holiday year

It was **RESOLVED** to approve the carryover of a maximum of 5 days in accordance with policy.

P19/125 To consider a confidential staffing matter

It was **RESOLVED** to exclude the public and press on the grounds of the confidential nature of discussions.

The Town Clerk provided an update further to the confidential report P1920.

It was **RESOLVED** to follow the recommendation in report P1920.

It was **RESOLVED** to readmit the public and press.