

Knutsford Town Council

Town Clerk: Adam Keppel-Green

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Minutes

of the

Personnel Committee Meeting held on 21st November 2018

in the Moor Room of the Town Council Offices

P18/050 Present

Cllrs Goodrich, Mrs Gray, Coan, Forbes and Nicholson.

In attendance: A Keppel-Green (*Town Clerk*)

P18/051 To receive apologies for absence

Apologies were received from Cllr Malloy (business).

P18/052 To note declarations of members' interests

No member declared an interest in any item under discussion.

P18/053 To receive and confirm the minutes of the meeting held 30th October 2018

It was **RESOLVED** to confirm the minutes subject to the correction of a typo in P18/046.

P18/054 To review the grading of the Town Clerk and Deputy Town Clerk roles

It was **RESOLVED** to exclude the public and press on the grounds of the sensitive nature of discussions. The Town Clerk left the meeting.

It was **RESOLVED** that the Town Clerk seeks market data for both the Deputy Town Clerk and Town Clerk roles by contacting various market towns of a similar size and complexity to enable the committee to agree at the next meeting.

It was **RESOLVED** to readmit the public and press.

The Town Clerk joined the meeting.

P18/055 To note the date of the next meeting

The date was noted.