

Knutsford Town Council

Town Clerk: Adam Keppel-Green

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Minutes *of the* **Neighbourhood Plan Committee meeting held 5th September 2018** *In the Lower Council Chamber of the Town Council Offices*

N18/001 Present

Cllrs Gardiner, Dean, Forbes and Power.

Mr B Chaplin (Housing WG), Mrs S Chaplin (Heritage WG), Dr J Coffey (Town Centre WG), Mrs D Jamison (Sports and Leisure WG) and Mr K Griffiths (Environment and Open Spaces WG).

In attendance: A Keppel-Green (*Town Clerk*)

N18/002 To receive apologies for absence

Apologies were received from Cllrs Coan and Malloy (personal business), Mrs L Dalzell and Mr K Thompson.

N18/003 To note declarations of members' interests

No members declared an interest in any item.

N18/004 Public Participation

No members of the public wished to address the committee.

N18/005 To receive and confirm the minutes of the meeting held on 24th January 2018

It was **RESOLVED** to approve the minutes.

It was noted that the scheduled May committee meeting had been inquorate.

N18/006 To consider the committee budget and spending to date

The budget and spending to date was noted.

N18/007 To approve the submission of the Neighbourhood Plan and associated documents to Cheshire East Council

The committee reviewed the text of the Neighbourhood Plan and made a number of agreed changes to the content of the policies and explanatory. Mrs Jamison wished it to be recorded that she was dissatisfied with policy TC3.

It was **RESOLVED** to approve the submission of the Neighbourhood Plan and to authorise the Town Clerk to approve the final submission in consultation with Cllr Gardiner and Dr Coffey.

N18/008 Member questions to the Town Clerk

Cllr Forbes enquired as to the status of the Knutsford Academy video promoting the referendum; the Town Clerk undertook to enquire with the school. Mrs Jamison enquired if a letter had been sent to the Scouts as had been suggested at the January meeting, the Town Clerk confirmed it had not.

N18/009 **To note the date of the next meeting**
The date was noted.