

Knutsford Town Council

Town Clerk: Adam Keppel-Green

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Minutes of the Finance Committee meeting held 27th July 2020 *Online, via Zoom*

- F19/067 Present**
Cllrs Forbes, Houghton, Malloy, McCulloch and Nicholson
- In attendance: A Keppel-Green (*Town Clerk*)
- F19/068 To receive apologies for absence**
Apologies were received from Cllrs Gardiner and Robertson (personal business)
- F19/069 To note declarations of members' interests**
No member declared an interest in any item.
- F19/070 Public Participation**
No members of the public were present.
- F19/071 To receive and confirm the minutes of the meeting held 20th April**
It was **RESOLVED** to confirm the minutes.
- F19/072 To consider year to date committee and council income and expenditure**
The year to date income and expenditure was noted.
- F19/073 To consider the addition of Financial Regulations related to CIL**
It was **RESOLVED** to insert the following into Financial Regulations:
- 16.1 Any community infrastructure levy receipts shall be held in a separately identified Community Infrastructure Levy Reserve
 - 16.2 Community Infrastructure Levy expenditure must be approved by Full Council in advance of any commitment on the funds being made.
 - 16.3 The RFO shall publish an annual CIL report in accordance with the subsisting Community Infrastructure Levy Regulations. The report shall be submitted to the Finance Committee, published on the council's website and submitted to Cheshire East Council by 30th September each year.
- F19/074 To note the financial implications of COVID-19**
The report was noted.
- F19/075 To note the Internal Auditor's report**

The report was noted.

F19/076 To consider authorising the use of GOV.UK Pay to receive payments
It was **RESOLVED** to approve the use of GOV.UK Pay to receive payments.

F19/077 Member questions to the Town Clerk
The Town Clerk responded to a question stating that the majority of refunds for the Music Festival have been processed but that bank details were still awaited from some customers.

F19/078 To consider the actions log
The log was noted.

F19/079 To note the date of the next meeting
The date was noted.

F19/080 To consider the council's outstanding debtors report
It was **RESOLVED** to exclude the public and press due to the sensitivity of discussions.
The log was noted and it was agreed that a log should be kept of correspondence with outstanding debtors.
It was **RESOLVED** to readmit the public and press.

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