

Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

01565 653929 www.knutsfordtowncouncil.gov.uk

townclerk@knutsfordtowncouncil.gov.uk



Minutes of the Finance Committee meeting held 21st January 2020 In the Lower Council Chamber of the Town Council Offices

F19/042 Present

Cllrs Houghton, Gardiner, Malloy, McCulloch, Nicholson and Robertson.

In attendance: A Keppel-Green (*Town Clerk*)

F19/043 To receive apologies for absence

Apologies were received from Cllrs Forbes (personal business) and Fletcher (parliamentary business).

F19/044 To note declarations of members' interests

No member declared an interest in any item.

F19/045 Public Participation

No members of the public were present.

F19/046 To receive and confirm the minutes of the meeting held 19th November 2019

It was **RESOLVED** to approve the minutes.

F19/047 To consider year to date committee and council income and expenditure

The income and expenditure to date was noted.

F19/048¹ To consider recommendations from the grants working group with respect the allocation of grants and confirmation of the grants policy

It was **RESOLVED** to award grants to 2nd Knutsford Scouts (up to £1,500), Knutsford in Bloom (up to £1,500) and Knutsford and District Talking Newspaper (up to £1,350) subject to the conditions recommended by the working group and subject to 2nd Knutsford Scouts confirming permission has been received from Cheshire East Council for the felling of the tree and the council purchasing and gifting items for the Talking Newspaper where that reduces the overall expenditure.

F19/049 To allocate online banking user responsibilities in line with the new staffing structure

It was **RESOLVED** to amend Annex 2 of Financial Regulations to specify that The Town Clerk and Planning and Facilities Officer shall be CLASS A users and that the Events Officer, Town Centre and Marketing Officer, Civic Events Officer and Administration and Support Officers shall be CLASS C users.

¹ Cllr Nicholson arrived at the start of this item.

F19/050 Member questions to the Town Clerk

No questions were raised.

F19/051 To consider the actions log

The log was noted.

F19/052 To consider the council's outstanding debtors report

It was **RESOLVED** to exclude the public and press due to the confidential nature of discussions.

The Town Clerk provided an update on outstanding debtors. It was agreed to consider a rental reserve policy at a future meeting.

It was **RESOLVED** to readmit the public and press.

F19/053 To note the date of the next meeting

The date was noted.

DRAFT