

# Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

01565 653929      www.knutsfordtowncouncil.gov.uk

townclerk@knutsfordtowncouncil.gov.uk



## Minutes

*of the*

### Events and Town Centre Management Committee meeting held 11<sup>th</sup> June 2018

*In the Lower Council Chamber of the Town Council Offices*

#### **E18/001 Present**

Cllrs Power, Coan, Farber, Hutchence and Wells-Bradshaw

In attendance: S Morgan (*Deputy Town Clerk*), S Curties (*Town Centre Manager*) and Cllr Gardiner

#### **E18/002 To receive apologies for absence**

Apologies were received from Cllrs Malloy (personal business) and Mrs Wells-Bradshaw (business)

#### **E18/003 To note declarations of members' interests**

No member declared an interest in any item under discussion.

#### **E18/004 Public Participation**

A member of a Neighbourhood Plan working group spoke in relation to the Business Confidence Survey and its reference to linking in to the Town Centre Master Plan and Neighbourhood Plan stating it was considered to be useful to link the information to the Neighbourhood plan and to ask the questions about whether recruitment is difficult in the local population, and also whether the relevant skills are available locally.

#### **E18/005 To note the committee's terms of reference**

The terms of reference were noted.

#### **E18/006 To consider a report on the Business Confidence Survey**

Cllr Gardiner stated that the Neighbourhood Plan committee has previously undertaken a car park survey. It was **RESOLVED** that the Neighbourhood Plan Committee and the Town Centre Manager work together on matters relating to parking use and other land related issues.

#### **E18/007 To receive and confirm the minutes of the meeting held on 16<sup>th</sup> April 2018**

It was **RESOLVED** to confirm the minutes.

#### **E18/008 To review the committee's progress in achieving and 2020 vision**

The progress in achieving the 2020 vision was reviewed and it was **RESOLVED** to defer the target date for the outstanding items by 6 months.

#### **E18/009 To consider the committee budget and spending to date**

The budget and spend to date was noted.

**E18/010 To receive a report from the Town Centre Manager**

The report was noted with support being offered for benchmarking promotion. Cllr Coan highlighted the the Dementia Awareness training and recommended it to members and it was noted that Cllr Beswick is now on the Dementia Steering Group. The parking spaces at the bus station were highlighted as potential for coach parking.

**E18/011 To consider matters related to the Taste Knutsford Initiative**

It was **RESOLVED** to introduce the food tour as outlined after the Town Centre Manager answered questions about the restaurants involved and whether others could be added to the tour.

**E18/012 To consider matters related to the Pumpkin Path**

It was **RESOLVED** to approve then organisation of the event as outlined, with the addendum of investigating additional car parking for the event.

**E18/013 To receive an update on the music festival**

The Deputy Town Clerk provided an update on ticket sales, promotion and the beer naming competition. Members were requested to provide additional support int eh final week through distributing additional programmes and supporting sales. A social media promotion strategy to gain further interest was discussed.

**E18/014 To consider matters related to the WW1 Commemorations**

It was **RESOLVED** to approve the outlined programme of commemoration being progressed through the working group and to authorise the Town Clerk to approve expenditure within the agreed budget

**E18/015 Member questions to the Clerk**

There were no questions raised.

**E18/016 To consider the actions log**

The log was noted

**E18/017 To note the date of the next meeting**

The date was noted.