

# Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

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## Minutes of the Annual Town Council Meeting held 20<sup>th</sup> May 2019 In the Lower School Hall of the Knutsford Academy

### 19/000 Present

Cllrs Malloy, Gardiner, Abel, Coan, Dalzell, Fletcher, Gray, Hamilton Coan, Houghton, McCulloch, Nicholson, Power and Robertson.

In attendance: A Keppel-Green (*Town Clerk*)

### 19/001 To elect the Town Mayor

It was proposed by Cllr Power, seconded by Cllr Abel and **RESOLVED** that Cllr Malloy be elected Town Mayor.

### 19/002 To receive the declaration of acceptance of office from the Town Mayor

Cllr Malloy signed the declaration of acceptance of office.

### 19/003 To note the results of the Town Council elections

The results of the uncontested elections held on 2<sup>nd</sup> May were noted. It was noted that an insufficient number of candidates stood for Over Ward, resulting in one vacancy.

#### *Bexton Ward*

Barbara Hamilton Coan	<i>Elected unopposed</i>
Mike Houghton	<i>Elected unopposed</i>
James Power	<i>Elected unopposed</i>

#### *Nether Ward*

Katherine Fletcher	<i>Elected unopposed</i>
Stewart Gardiner	<i>Elected unopposed</i>
Christopher Gray	<i>Elected unopposed</i>

#### *Norbury Booths Ward*

Quentin Abel	<i>Elected unopposed</i>
Jan Nicholson	<i>Elected unopposed</i>
Matthew Robertson	<i>Elected unopposed</i>

#### *Over Ward*

Peter Coan	<i>Elected unopposed</i>
Lesley Dalzell	<i>Elected unopposed</i>
Neil Forbes	<i>Elected unopposed</i>
Andrew Malloy	<i>Elected unopposed</i>
James McCulloch	<i>Elected unopposed</i>

**19/004 To consider when any declarations of acceptance of office and written undertakings to comply with the Code of Conduct adopted by the Council which have not been received as provided by law shall be received**

The Town Clerk reported that all members had signed their Declarations of Acceptance of Office and undertaking to abide by the Code of Conduct.

**19/005 To elect the Deputy Town Mayor**

It was proposed by Cllr Hamilton Coan, seconded by Cllr Nicholson and **RESOLVED** that Cllr Gardiner be elected Deputy Town Mayor.

**19/006 To receive the declaration of acceptance of office from the Deputy Town Mayor**

Cllr Gardiner signed the declaration of acceptance of office.

**19/007 To formally appoint the Mayor's Cadet and receive their acceptance of office**

The Mayor announced the appointment of Corporal Cadence Grace of the 2056 (Knutsford) Squadron Air Training Corps as the Mayor's Cadet 2019/20 and presented her badge of office.

**19/008 To appoint representatives to outside bodies**

It was **RESOLVED** to appoint representatives to outside bodies as detailed in Annex A.

**19/009 To appoint committees, sub-committees and bank signatories**

It was **RESOLVED** to appoint committees, sub-committees and committee chairmen as detailed in Annex B and to appoint bank signatories by virtue of office as the Town Mayor, Deputy Town Mayor, Finance Committee Chairman, Finance Committee Deputy Chairman and Town Clerk.

**19/010 To receive apologies for absence**

Apologies were received from Cllrs Forbes (personal business).

**19/011 To receive declarations of members' interests**

Cllr Malloy declared a pecuniary interest in 19/017 on the grounds of being the recipient of the allowance.

**19/012 To receive a statement from the newly elected Town Mayor**

Cllr Malloy addressed the meeting and thanked members for the honour and privilege of being elected Town Mayor. Cllr Malloy gave a short speech announcing that during his year in office he would be fundraising for a skatepark and for youth sporting organisations.

Cllr Malloy announced Mrs Nicole Malloy as Mayoress and invested her with her chain of office and invited his children, Adam and Luis Malloy to be his unofficial 'junior consorts'.

**19/013 To receive a statement from the outgoing Town Mayor**

Cllr Coan reflected on his year in office as one of breaking records for the most meetings attended, most events attended, and greatest amount of money raised for charity. Cllr Coan announced that a total of £15,000 had been raised for his chosen charities: Friends of

the Moor, Knutsford Community First Responders Trust, Knutsford Heritage Centre and The Welcome and thanked everyone who supported his events over the course of the year. Cllr Coan thanked his Mayoress, Mrs Ann Coan, and the Mayor's PA for their support over the year.

Cllr Coan presented Cadet Corporal Max Risley of the 2056 (Knutsford) Squadron Air Training Corps with the Past Mayor's Cadet badge.

**19/014 To give a vote of thanks to the outgoing Town Mayor**

Cllr Gardiner proposed a vote of thanks to Cllr Coan congratulating him on a successful year in office. Cllr Malloy presented Cllr Coan with a Past Mayor's medal.

**19/015 To confirm the Council continues to meet the requirements to exercise the General Power of Competence**

It was **RESOLVED** that in accordance with the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 that the Town Council meets the conditions set out to exercise the General Power of Competence.

**19/016 To consider the adoption of a revised Code of Conduct**

In accordance with Standing Orders this item stood adjourned without debate to the next meeting of the Council.

**19/017 To consider making an allowance to meet the expenses of the office of Town Mayor**

Having declared a pecuniary interest, Cllr Malloy left the room and Cllr Gardiner presided. It was **RESOLVED** to make an allowance of £610 to the Town Mayor.

**19/018 Public Participation**

A resident thanked Cllr Coan for his service as Mayor, congratulating him on being a great ambassador for Knutsford and thanking the Town Council for its work over the preceding twelve months in particular with reference to the adoption of the Neighbourhood Plan and its work on the public open space at Longridge. The resident thanked council officers for their work and congratulated Cllr Malloy on his election as Town Mayor, praising his choices for charity fundraising.

A member of the public congratulated Cllr Malloy on his election and requested the Town Council look to reinstate the statue of Haron Baronian onto its original plinth.

**19/019 To note date of next meeting**

The date was noted.

## ANNEX A - OUTSIDE BODY APPOINTMENTS

<b>Friends of the Heath</b>	Cllr Gray
<b>Citizens Advice Bureau</b>	Cllr Houghton
<b>Cheshire Association of Local Councils</b>	Cllr McCulloch
<b>Community Rail Partnership</b>	Cllr Fletcher and Cllr Malloy (deputy)
<b>Knutsford in Bloom</b>	Cllr Nicholson
<b>Friends of the Moor</b>	Cllr Gardiner
<b>CCG Combined Surgeries Project</b>	Cllr Forbes
<b>Friends of St John's Wood</b>	Cllr McCulloch
<b>Knutsford Heritage Centre Trustee</b>	Cllr Nicholson
<b>Longridge and Shaw Heath Community Partnership</b>	Cllr Forbes and Cllr McCulloch (deputy)
<b>Manchester Airport Consultative Committee</b>	Cllr Nicholson
<b>Knutsford Re-use Project</b>	Cllr Hamilton Coan and Cllr Dalzell (deputy)

## ANNEX B - COMMITTEE APPOINTMENTS

### Assets and Operations Committee

Cllr Abel	Cllr Coan	Cllr Fletcher	Cllr Forbes
Cllr Gray	Cllr Hamilton Coan	Cllr McCulloch	Cllr Nicholson

### Environment and General Purposes Committee

Cllr Abel	Cllr Dalzell	Cllr Fletcher
Cllr Power	Cllr Robertson	

### Events and Town Centre Management Committee

Cllr Abel	Cllr Dalzell	Cllr Houghton
Cllr McCulloch	Cllr Power	

### Finance Committee

Cllr Fletcher	Cllr Forbes	Cllr Houghton
Cllr McCulloch	Cllr Nicholson	Cllr Robertson

### Personnel Committee

Cllr Coan	Cllr Forbes	Cllr Hamilton Coan	Cllr Nicholson
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## Planning and Licencing Committee

Cllr Coan  
Cllr Houghton

Cllr Dalzell  
Cllr McCulloch

Cllr Gray  
Cllr Robertson

## SUB-COMMITTEE APPOINTMENTS

### Council Offices Transfer Sub-Committee

Cllr Coan

Cllr Forbes

Cllr Gray

Cllr McCulloch

Cllr Nicholson

## COMMITTEE CHAIRMANSHIPS

### Assets and Operations

### Environment and General Purposes

### Events and Town Centre Management

### Finance

### Personnel

### Planning and Licencing

### Chairman

Cllr Coan

Cllr Power

Cllr Houghton

Cllr Forbes

Cllr Hamilton Coan

Cllr Gardiner

### Deputy Chairman

Cllr Nicholson

Cllr Robertson

Cllr Power

Cllr Houghton

Cllr Nicholson

Cllr Gray