

# Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

01565 653929      www.knutsfordtowncouncil.gov.uk

townclerk@knutsfordtowncouncil.gov.uk



## Minutes of the Assets and Operations Committee meeting held 21<sup>st</sup> May 2018 In the Lower Council Chamber of the Town Council Offices

### **A18/001 Present**

Cllrs Mrs Gray, Forbes, Gray, Malloy and Wells-Bradshaw.

In attendance: A Keppel-Green (*Town Clerk*)

### **A18/002 To receive apologies for absence**

Apologies were received from Cllrs Farber, Goodrich, Mrs Wells-Bradshaw (business), Coan (civic business) and Nicholson (personal business).

### **A18/003 To note declarations of members' interests**

No member declared an interest in any item.

### **A18/004 Public Participation**

No members of the public wished to address the committee.

### **A18/005 To note the committee's terms of reference**

The terms of reference were noted.

### **A18/006 To receive and confirm the minutes of the meeting held on 30<sup>th</sup> April 2018**

It was **RESOLVED** to confirm the minutes.

### **A18/007 To consider the committee budget and spending year to date**

The budget and spending was noted.

### **A18/008 To review the committee's progress in achieving the 2020 Vision**

It was noted that the committee had completed its actions.

### **A18/009 To consider the membership of working groups reporting to the committee**

It was **RESOLVED** to appoint working groups as follows:

Cemetery working group – Cllrs Goodrich, Mrs Gray and Nicholson.

Market Hall Redevelopment working group – Cllrs Coan, Farber, Gray and Malloy.

IT working group – Cllrs Farber, Goodrich and Malloy.

### **A18/010 To receive a report from the Council Offices sub-committee**

Cllr Forbes reported that a project plan had been adopted and the release of checkpoint reports planned for the 15<sup>th</sup> of each month. It was noted that the decision to transfer had

been made by Cheshire East Council and that the public open space disposal process should proceed shortly.

**A18/011 To consider matters related to the allotments on the Northwich Road development site**  
It was **RESOLVED** to endorse the output from the meeting with the Allotment Society and in addition to require that a Site Inspection report is prepared at the appropriate time prior to final agreement to transfer.

**A18/012 To receive project updates**

- a) **Cemetery Chapel refurbishment**
- b) **Creation of commercial spaces within the public toilet buildings**
- c) **Market Hall Redevelopment**
- d) **Sale of the Cemetery Lodge**

The Town Clerk reported that the plans for the cemetery chapel were being developed, that the borrowing approval has been submitted and was awaited, that the plans for the market were being revised in light of neighbour comments from consultation and that a members' briefing on the plans was taking place and that the lodge was going to auction at the end of June.

**A18/013 To consider the committee's Actions Log**  
The log was noted.

**A18/014 To consider matters related to 60 King Street**  
It was **RESOLVED** to exclude the public and press on the grounds of the confidential nature of discussions.  
The Town Clerk provided an update in respect of the mediation and planned works.  
It was **RESOLVED** to readmit the public and press.

**A18/015 To note the date of the next meeting (02/07/2018)**  
The date was noted.