

# Knutsford Town Council

Town Clerk: Adam Keppel-Green

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## Minutes of the

### Assets and Operations Committee meeting held 4<sup>th</sup> March 2019

*In the Lower Council Chamber of the Town Council Offices*

**A18/074 Present**

Cllrs Goodrich, Mrs Gray, Coan, Farber, Forbes, Gray, Malloy and Nicholson.

In attendance: A Keppel-Green (*Town Clerk*)

**A18/075 To receive apologies for absence**

Apologies were received from Cllrs Wells-Bradshaw and Mrs Wells-Bradshaw (business)

**A18/076 To note declarations of members' interests**

Cllrs Nicholson, Farber and Coan declared a non-pecuniary interest in A18/081 and A18/089 on the grounds of being known to the tenant.

**A18/077 Public Participation**

No members of the public wished to speak.

**A18/078 To receive and confirm the minutes of the meeting held on 14<sup>th</sup> January**

It was **RESOLVED** to confirm the minutes.

**A18/079 To consider the committee budget and spending year to date**

The budget and spending year to date was noted.

**A18/080 To receive an update from the Council Offices sub-committee**

Cllr Forbes reported that the Cheshire East consultation on the disposal of public open space had completed and that the objection was being considered. The Town Clerk explained the objection related not to the transfer but to the declassification of the land as public open space and that he had responded to the objector and Cheshire East Council that the land would have the same protections under the town council's ownership.

**A18/081 To receive an update from the 60 King Street Managing Agent Appointment sub-committee**

The Town Clerk reported that the sub-committee had met and agreed the scope of the contract and was agreeing the tender document.

**A18/082 To consider the adoption of an Assets policy**

It was **RESOLVED** to adopt the policy with the following amendments:

- a) Amend 2.2 to state that assets should at least be financially self-sustaining
- b) Insert into 2.1 the requirement that the acquisition of new assets will be subject

to the approval of a business case by Full Council.

**A18/083 To commission valuations for the Council Offices**

It was **RESOLVED** to commission valuations at the lowest quoted price immediately after Cheshire East Council confirms the transfer following its consideration of the public open space disposal objection.

**A18/084 To consider the provision of wi-fi at the Market Hall**

It was **RESOLVED** to provide wi-fi at the Market Hall, to be provided by Virgin Media. It was agreed that there should be restrictions on access to prevent abuse and that the password should change routinely.

**A18/085 To consider the purchase of a portable wireless PA system**

It was **RESOLVED** to defer the decision to the next meeting pending further research on the suitability of the proposed system.

**A18/086 To consider a market licence application from Brand Events**

It was **RESOLVED** to grant the licence to Brand Events for the 2019 Pub in the Park event. It was agreed the Markets Policy should be reviewed in due course to consider the pricing for events which comprise multiple sessions.

**A18/087 To consider the committee's Actions Log**

The log was noted, and it was agreed that the outstanding actions in relation to the Markets Strategy, speciality markets and market signage should be programmed.

**A18/088 Member questions to the Town Clerk**

The Town Clerk responded to questions confirming the area the council can use for an outdoor market as being the area of Silk Mill Street car park to the south of the street down to the pay machine, confirming the scope of the signage recommendations from the NABMA report and clarifying that there was an existing fingerpost directing to the market at the top of Malt Street.

**A18/089 To consider matters related to 60 King Street**

It was **RESOLVED** to exclude the public and press on the grounds of the confidentiality of discussions.

The Town Clerk provided an update in respect of the current programme of works, stating that it was on schedule, that more pointing was required than anticipated and that the roof to the memorial tower was in a better condition than anticipated. The Town Clerk reported that a structural engineer had visited the lower tower to report on the corroded iron pins and that a meeting was taking place with the Conservation Officer and stonemasons to determine recommended actions.

The Town Clerk provided an update in respect ongoing disputes with the tenant. It was **RESOLVED** to follow the solicitors advise.

It was **RESOLVED** to readmit the public and press.

The meeting was adjourned to 6pm on Monday 11<sup>th</sup> March.

**A18/090 To note the date of the next meeting**

The date was noted.