

Knutsford Town Council

Town Clerk: Adam Keppel-Green

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Minutes of the Assets and Operations Committee meeting held 14th January 2019 In the Lower Council Chamber of the Town Council Offices

A18/061 Present

Cllrs Goodrich, Mrs Gray, Coan, Farber, Forbes, Gray, Malloy and Nicholson.

In attendance: A Keppel-Green (*Town Clerk*)

A18/062 To receive apologies for absence

Apologies were received from Cllrs Wells-Bradshaw and Mrs Wells-Bradshaw (business)

A18/063 To note declarations of members' interests

Cllrs Nicholson, Farber and Coan declared a non-pecuniary interest in A18/072 on the grounds of being known to the tenant.

A18/064 Public Participation

No members of the public wished to speak.

A18/065 To receive and confirm the minutes of the meeting held on 26th November

It was **RESOLVED** to confirm the minutes.

A18/066 To consider the committee budget and spending year to date

The budget and spending was noted.

A18/067 To receive an update from the Council Offices sub-committee

Cllr Forbes reported that the sub-committee would continue in its remit of overseeing the transfer of the council offices and was working to close down the works with the architect in the most economic and sensible way. Cllr Forbes further reported that Cheshire East Council had confirmed that the public open space disposal notice would be published imminently.

A18/068 To consider project updates

The Town Clerk reported that Cheshire East Council's Assets Department had referred the issue of overage for the Market Hall redevelopment to its Legal Department to consider and that the issue would continue to be pressed so the council has an answer for when it picks the project back up.

The Town Clerk reported that the Listed Building Consent and Building Regulations applications had been submitted for the Cemetery Chapel and that the aim was to start works at the end of March.

The Town Clerk reported that there would be c. £5,000 of expenditure incurred to date on the public toilet empty space conversion works that would have been covered by the loan but would now be drawn from the council's general reserve. It was noted that it may be necessary to retender the project when it resumes.

A18/069 To consider the committee's Actions Log

The log was noted.

A18/070 Member questions to the Town Clerk

No questions were raised.

A18/071 To consider project updates

It was **RESOLVED** to exclude the public and press on the grounds of the sensitivity of discussions.

Cllr Forbes provided an update following a meeting with Danfo on the renegotiation of the lease to facilitate the empty space works, noting that this would no longer be progressing.

A18/072 To consider matters related to 60 King Street including matters related to the managing agent

The Town Clerk provided an update in respect of legal matters relating to the lease.

It was **RESOLVED** to give notice to the council's current agent to terminate the management agreement with effect August 2019.

It was **RESOLVED** that a sub-committee of five councillors be established to oversee the tendering and interviewing of potential managing agents with a terms of reference to provide a recommendation on appointment to the committee.

It was **RESOLVED** that the council's existing agent be invited to bid for the tender.

It was **RESOLVED** to appoint Cllrs Goodrich, Farber and Coan to the sub-committee and to authorise the Town Clerk to appoint a further two members from the wider council.

It was **RESOLVED**¹ that subject to:

- a) the council's agents confirming that the works can be moved to June/July with no additional costs being incurred
- b) written confirmation from the tenant that he consents to the works being undertaken in June/July
- c) the rent holiday be moved from the December quarter to the June quarter, with the December quarter becoming immediately payable

that the works be moved to June/July.

It was **RESOLVED** to readmit the public and press.

A18/073 To note the date of the next meeting

The date was noted.

¹ Cllr Mrs Gray voted against the resolution.