

# Knutsford Town Council

Town Clerk: Adam Keppel-Green

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

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## Minutes of the

### Assets and Operations Committee meeting held 26<sup>th</sup> November 2018

*In the Lower Council Chamber of the Town Council Offices*

**A18/047 Present**

Cllrs Goodrich, Mrs Gray, Coan, Farber, Forbes, Gray, Malloy, Nicholson and Mrs Wells-Bradshaw.

In attendance: A Keppel-Green (*Town Clerk*)

**A18/048 To receive apologies for absence**

Apologies were received from Cllr Wells-Bradshaw (business).

**A18/049 To note declarations of members' interests**

Cllrs Coan, Farber and Nicholson declared a non-pecuniary interest in A18/058 on the grounds of being known to the tenant.

Cllrs Forbes and Malloy declared a non-pecuniary interest on the grounds of being on the governing committee/board of organisations using the council's website hosting service.

**A18/050 Public Participation**

A representative of the Knutsford Conservation and Heritage Group stated that the group had concerns about the economic viability of the cemetery chapel and asked if it would affect the precept.

**A18/051 To receive and confirm the minutes of the meeting held on 15<sup>th</sup> October**

It was **RESOLVED** to confirm the minutes.

**A18/052 To consider the committee budget and spending year to date**

The budget and spending to date was noted.

**A18/053 To receive an update from the Council Offices sub-committee**

Cllr Forbes reported that Hayes and Partners had been appointed as architects and were arranging a building survey and initial proposals. Cllr Forbes further reported that there had been no progress in the transfer due to the delays at Cheshire East Council in advertising the disposal of public open space.

**A18/054 To consider revisions to the scope of works at the Cemetery Chapel**

It was noted that all works to the Cemetery Chapel were to be covered by a grant from Cheshire East Council and the proceeds from the sale of the cemetery lodge and thus not affecting the precept.

It was **RESOLVED** to request that Council approves the increase of £19,890, covering minor changes to the scope of works and the requirement to install separate utilities access, to be drawn from the proceeds of the sale of the Cemetery Lodge.

**A18/055 To approve the utilisation of the Cemetery Improvements budget for corrective works to gravestones**

It was **RESOLVED** to approve spending of £5,000 on corrective works to gravestones.

**A18/056 To agree the council's service charges 2019/20**

It was **RESOLVED** to increase Market Hall rents, allotment rents and market licencing fees by 2.5% with effect 1<sup>st</sup> April 2019.

**A18/057<sup>1</sup> To consider project updates**

It was **RESOLVED** to exclude the public and press on the grounds of the commercial sensitivity of discussions.

It was **RESOLVED** that the Town Clerk continue investigations with the council's solicitors to understand Clause 44 of the Public Toilets lease. It was further **RESOLVED** that the empty spaces working group be mandated to enter into negotiations with Danfo on new contractual arrangements, reporting back to the committee with recommendations.

**A18/058 To consider matters related to 60 King Street**

The Town Clerk provided an update in relation to management matters.

It was **RESOLVED** to readmit the public and press.

**A18/059 To consider the committee's Actions Log**

The log was noted.

**A18/060 To note the date of the next meeting**

The date was noted.

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<sup>1</sup> Cllr Farber left the meeting at the end of this item.