

Knutsford Town Council

Town Clerk: Adam Keppel-Green

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Minutes of the Assets and Operations Committee meeting held 15th October 2018 In the Lower Council Chamber of the Town Council Offices

A18/033 Present

Cllrs Goodrich, Mrs Gray, Coan, Forbes, Gray, Malloy and Nicholson.

In attendance: A Keppel-Green (*Town Clerk*)

A18/034 To receive apologies for absence

Apologies were received from Cllrs Farber (business), Wells-Bradshaw and Mrs Wells-Bradshaw (personal business).

A18/035 To note declarations of members' interests

Cllrs Coan and Nicholson declared a non-pecuniary interest in A18/044 on the grounds of being known to the tenant.

A18/036 Public Participation

No members of the public wished to address the committee.

A18/037 To receive and confirm the minutes of the meeting held on 3rd September

It was **RESOLVED** to confirm the minutes.

A18/038 To consider the committee budget and spending year to date

The budget and spending to date was noted.

A18/039 To consider the programme of works for 60 King Street 2019-2024

The council's agents presented on the programme of works for the next five years and it was noted that it was necessary to build reserves to fund the potential works required post 2024.

It was **RESOLVED** to recommend that any surplus generated from the rents at 60 King Street be allocated to the earmarked works reserve.

It was **RESOLVED**¹ to approve the programme of works.

A18/040 To receive an update from the Council Offices sub-committee

Cllr Forbes provided an update that the sub-committee was hoping to appoint an architect in the next few weeks and that there had been no progress on the transfer from Cheshire

¹ Cllr Gray abstained from voting.

East Council.

A18/041 To consider tree works in Wallwood

It was **RESOLVED** to approve the priority B and C works highlighted in the 2017 survey, subject to the report of the council's arboriculturalist on any additional works required.

A18/042 To receive project updates

- a) **Creation of commercial spaces within the public toilet buildings**
- b) **Market Hall Redevelopment**
- c) **Cemetery Chapel refurbishment**

The Town Clerk reported he had met with the contractor for the works to the public toilets and anticipated that works would start in January 2019. It was reported that Danfo would surrender the lease to the buildings and a new lease created solely for the public toilets.

The Town Clerk reported that he had met with Cheshire East Council in relation to the overage agreement on the market hall and that they had requested further information which he would be supplying in due course.

The Town Clerk further reported that he was awaiting a quote from United Utilities for the new water supply to the chapel and that once received would be reviewing the updated refurbishment costs with the cemetery working group.

A18/043 To consider the draft committee budget 2019/20

It was **RESOLVED** to approve the draft budget, subject to the allocation of the surplus generated at 60 King Street to reserves.

A18/044 To consider the committee's Actions Log

The log was noted and it was agreed that the installation of wifi in the Market Hall be looked at for the next meeting.

A18/045 To consider matters related to 60 King Street

It was **RESOLVED** to exclude the public and press on the grounds of the commercial sensitivity of discussions.

The Town Clerk provided an update in relation to ongoing matters.

It was **RESOLVED** that the licence provided by the solicitor be used for the granting of consent for the installation of the decking.

It was **RESOLVED** to readmit the public and press.

A18/046 To note the date of the next meeting

The date was noted.