

KNUTSFORD TOWN COUNCIL

Council Offices, Toft Road, Knutsford, Cheshire, WA16 6TA

Tel: 01565 653929 email: townclerk@knutsfordtowncouncil.gov.uk



1 February 2012

To: **The Members of Knutsford Town Council**

Dear Councillor

You are required to attend the meeting of Knutsford Town Council to be held at **7.00 pm** on **Monday 6 February 2012** in the **Jubilee Hall, Stanley Road**, Knutsford.

Yours sincerely

Steve McQuade,
Town Clerk

AGENDA

1. To receive apologies for absence.
2. To note declarations of Members' interests.
3. To confirm and sign the minutes of the meetings held on 9 and 30 January 2012. **(attached)**.
4. Public Participation – A period not exceeding 10 minutes for members of the public to ask questions or submit comments.
5. To receive a presentation from Crown Estates.
6. To receive a presentation from Peaks and Plains.
7. To consider a report on matters related to the Knutsford Heritage Centre.
8. To consider an update from the Town Plan Group on Town Centre Enhancements.
9. To receive an update on matters related to Healthcare provision.
10. To receive reports from members having attended external events since the last meeting.
11. To consider a report from the Finance and General Purposes Committee
12. To consider a report from the Environment Committee **(minutes attached)**
13. To consider a report from the Planning and Licensing Committee **(minutes attached)**.
14. To consider a report in connection with Embrace the Games.
15. To receive a report on the matters arising at the latest Council Surgery.
16. To consider the Town Clerk's Report:
 - (i) To approve payments and note other expenditure items (see table below).
 - (ii) To seek an exception from financial regulations on the grounds of urgency in respect of the procurement of a financial management system.
 - (iii) To seek approval to open negotiations with a view to leasing the Northwich Road toilets from the present land owner.
17. Member questions to the Town Clerk.
18. To receive a report from Cheshire East Councillors.
19. To receive a report of Mayoral Duties.

20. Public Participation – A period not exceeding 5 minutes for members of the public to ask questions or submit comments.

**KNUTSFORD TOWN
COUNCIL
ORDER FOR PAYMENT OF
ACCOUNTS
Local Government Act 1972
Section 150(5)**

<u>PAYEE</u>	<u>PURPOSE</u>	<u>Cheque/DD</u>	<u>Amount</u>	<u>ACTION</u>
Claymore Business Machines Ltd	Copier contract	2859	£10.00	To Approve
Steve Iken	Install key safe	2880	£30.00	To Approve
R R Winward	River Lily works (Sept- Dec)	2881	£1,008.00	To Approve
UKOS	Postal scales	2882	£39.59	To Approve
S McQuade	Jan	DD	£1,785.55	To Note
V.G-Jones	Jan	DD	£523.70	To Note
HMRC	Jan	DD	£410.78	To Note
Cheshire Pension Fund	Jan	DD	£647.71	To Note
V.G-Jones	Postage (parcels)	2883	£7.56	To Approve
S McQuade	Mileage and expenses	2884	£135.05	To Approve
UKOS	Refill pads x 4	2882	£9.17	To Approve
Pioneer Security	Christmas Market	2885	£421.20	To Approve
Techno Type	Stationery Supplies	2886	£43.22	To Approve
St John's Lunch Club	Grant	2887	£150.00	To Approve
Toft Taveners	Grant	2888	£500.00	To Approve
Vision ICT	Annual support	2889	£324.36	To Approve
Royal Mail	Stamps	2879	£110.00	To Approve
Brook Street Chapel	Hall Hire (Events Public Meeting)	2890	£20.00	To Approve
BNP Paribas	Copier Rental (Feb to May)	2891	£528.84	To Approve
Neil Forbes	Travel Claim	2892	£14.40	To Approve
SLCC	CiLCA registration fee	2893	£150.00	To Approve
Commercial Cleaners	Office Cleaning (January)	2894	£156.00	To Approve
		Previously	172310.97	
		This meeting	7,025.13	
		Total	179336.1	

APPROVED AT THE MEETING OF THE TOWN COUNCIL DATED 6 February 2012

TOWN MAYOR.....

MEMBER.....